

**COUNTY OF SAN LUIS OBISPO BOARD OF SUPERVISORS  
AGENDA ITEM TRANSMITTAL**

(1) DEPARTMENT Office of Emergency Services	(2) MEETING DATE 2/5/2013	(3) CONTACT/PHONE Ron Alsop, Emergency Services Manager 781-5011	
(4) SUBJECT Request for approval to accept \$255,910 from the 2012 Homeland Security Grant Program and approve related budget adjustments and a fixed asset list change.			
(5) RECOMMENDED ACTION It is recommended that the Board: 1) Approve the Office of Emergency Services request to accept the 2012 Federal Homeland Security Grant Program on behalf of the San Luis Obispo County Operational Area; 2) Approve the related Budget Adjustments for the Sheriff's Department, County Fire, and the Office of Emergency Services; and 3) Approved related addition to the fixed asset list of the Sheriff's Department.			
(6) FUNDING SOURCE(S) Federal grant funding	(7) CURRENT YEAR FINANCIAL IMPACT \$32,910.00	(8) ANNUAL FINANCIAL IMPACT \$14,000.00	(9) BUDGETED? No
(10) AGENDA PLACEMENT <input checked="" type="checkbox"/> Consent <input type="checkbox"/> Presentation <input type="checkbox"/> Hearing (Time Est. _____) <input type="checkbox"/> Board Business (Time Est. _____)			
(11) EXECUTED DOCUMENTS <input type="checkbox"/> Resolutions <input type="checkbox"/> Contracts <input type="checkbox"/> Ordinances <input checked="" type="checkbox"/> N/A			
(12) OUTLINE AGREEMENT REQUISITION NUMBER (OAR) N/A		(13) BUDGET ADJUSTMENT REQUIRED? BAR ID Number: 1213086; 1213087; 1213088 <input checked="" type="checkbox"/> 4/5th's Vote Required <input type="checkbox"/> N/A	
(14) LOCATION MAP N/A	(15) BUSINESS IMPACT STATEMENT? No	(16) AGENDA ITEM HISTORY <input type="checkbox"/> N/A    Date: August 7, 2012, Item 1	
(17) ADMINISTRATIVE OFFICE REVIEW			
(18) SUPERVISOR DISTRICT(S) All Districts			

# County of San Luis Obispo



TO: Board of Supervisors

FROM: Office of Emergency Services / Ron Alsop  
781-5011

DATE: 2/5/2013

SUBJECT: Request for approval to accept \$255,910 from the 2012 Homeland Security Grant Program and approve related budget adjustments and fixed asset list changes

## **RECOMMENDATION**

It is recommended that the Board: 1) Approve the Office of Emergency Services request to accept the 2012 federal Homeland Security Grant Program on behalf of the San Luis Obispo County Operational Area; 2) Approve the related Budget Adjustments for the Sheriff's Department, County Fire, and the Office of Emergency Services; 3) Approved related addition to the fixed asset list of the Sheriff's Department.

## **DISCUSSION**

Through the California Emergency Management Agency (Cal EMA), the United States Department of Homeland Security (DHS) is providing grant funds for efforts such as planning for homeland security and emergency operations, purchasing specialized equipment to enhance the capability of local agencies, costs related to certain training courses, costs related to certain exercises, and management and administration costs.

On August 7, 2012, your Board approved the request by the Office of Emergency Services (OES) to apply for this grant. This request is for your Board to give approval to the Office of Emergency Services (OES) to accept the federal fiscal year 2012 Homeland Security Grant Program. Through pre-determined grant award formulas by Cal EMA, the San Luis Obispo County Operational Area is eligible to receive up to \$255,910 in FFY 2012 Homeland Security Grant Program funds.

Determining the most efficient use of the grant funds involves representatives from various agencies (reference "Other Agency Involvement" on a following page) working together on recommendations. These recommendations are then prioritized by the below described "Homeland Security Grant Approval Authority."

A Cal EMA requirement of this grant is for an Approval Authority body consisting of the County Sheriff, County Fire Chief, a municipal fire chief (selected by the Operational Area Fire Chiefs), a chief of police (selected by the Operational Area Police Chiefs), and County Public Health Officer or designee to develop and approve specific uses for these grant funds. The fire and police chiefs select their representatives for the Approval Authority.

The Approval Authority body for the San Luis Obispo County Operational Area for this grant was:

- Sheriff Ian Parkinson, San Luis Obispo County Sheriff's Department
- Chief Rob Lewin, Cal Fire/County Fire Department
- Chief Ken Johnson, Paso Robles Emergency Services/Fire Department
- Chief Jeff Norton, Pismo Beach Police Department
- Dr. Penny Borenstein, San Luis Obispo County Health Officer

A tentative list of items to be purchased and of proposed projects was included in the August 7, 2012 Board staff report requesting permission to apply for this grant. That tentative list is consistent with the finalized list of projects and included in the actual grant application. All of the proposed projects have also been approved by Cal EMA. If projects come in under cost or a reason arises during the grant period that an item is unfeasible, a request may be made to Cal EMA or FEMA to purchase an alternate item or project.

Certain items being requested that have a cost of \$5,000 each or more require an amendment to the fixed asset list of the purchasing department. The requested additions to the various department fixed asset lists from the 2012 grant purchases are listed under each of the individual projects as shown below under the title of "Grant Reference." Approval of this Board item is all that is needed to authorize amendments to the various fixed asset lists.

Since this grant acceptance request is being made on behalf of the San Luis Obispo County Operational Area, (in emergency management terms in California, an Operational Area is made up of all local governments within the geographical boundary of a county) some of the purchased items and funds for training may be passed through to cities or special districts within San Luis Obispo County.

The projects are:

**Grant Reference: Project A**

County Fire Radio Command Net (Funded Amount: \$140,000): This project would build 4 VHF radio repeater stations and associated equipment to allow for a second common radio channel capability for fire jurisdictions countywide. This second channel and the single existing County Fire net will be shared by fire departments countywide. In addition, it would increase interoperable communications between various fire departments and related agencies during emergency responses throughout the county. This is essentially a shared command net frequency for use during times of need, regardless of jurisdiction, and will increase the ability of fire jurisdictions to work together or independently to have reliable, countywide communication capabilities.

Purchasing Department: County Fire

**Grant Reference: Project B**

Regional Hazardous Materials Response Team Equipment (Funded Amount: \$14,000): This project includes various pieces of equipment including items known as gasket kits, vetting bags and non-sparking equipment, and various other small items for response to hazardous material incidents. The Hazardous Materials Team needs the ability to quickly and accurately respond to unknown materials during emergency situations and these items provide equipment needed to help do so.

Purchasing Department: County Fire

**Grant Reference: Project C**

Access Cameras (Funded Amount: \$30,000): Installation of security access cameras at both of the entrances to Diablo Canyon Power Plant (the north and south entrances). The cameras would be a direct feed to the Sheriff's Department.

Currently the Sheriff's Department does not have the ability to monitor either entrance to Diablo Canyon Nuclear Power Plant. During a hostile action or security based event, these cameras would give the Sheriff's Department an early and quick view of the initial situation.

Purchasing Department: Sheriff

Also included with this request is adding two access cameras to the Sheriff's Department fixed asset list.

**Grant Reference: Project D**

Community Emergency Response Teams Trailers/Equipment (Funded Amount: \$34,000): This will involve the purchase of three trailers and a complete inventory of CERT (Community Emergency Response Team) equipment to establish

three teams. Currently only one team in the county has a complete trailer and inventory. This project will allow expansion of CERTs within the Operational Area as well as deployment capabilities around the county for the strengthening of citizen participation and incident planning.

In San Luis Obispo County these teams are managed by the Fire Chiefs Association and the Sheriff's Advisory Council with fiscal responsibility under the Sheriff's Department.

Also included with this request is adding three trailers at the cost of \$5,000 each to the Sheriff's Department fixed asset list.

**Grant Reference: Project E**

Disaster Planning Smartphone App (Funded Amount: \$5,000): In the wake of H1N1, a disaster preparedness app was developed for the iPhone through the Public Health Department. The app development was funded with federal Centers for Disease Control grant dollars. The app became popular and was featured on national media. The funds being requested through this grant is for converting the app to the Android operating system so it can be made available to the non-Apple using public and thus reach many more users. As we move forward technologically, people are better able to be prepared if resources are designed to meet their needs. This phone app will allow people to create their plan as time allows, and have the plan with them at all times. It will be useful within our county/Operational Area but will also be free for download by anyone with a capable smartphone.

Purchasing Department: Public Health Department

Note: Public Health will be adding this item to their 2013-2014 budget, thus there is no related budget adjustment request related to this agenda item.

**Grant Reference: Project F**

Various Program Training (Funded Amount: \$20,114): These funds will be allocated toward training costs for various programs including Emergency Operations Center support and incident management training for emergency workers at all levels, including management, line staff and field workers. There is a need to provide instruction to emergency workers and other responders who have not been trained in what their specific roles might be during an emergency or who have been trained, but in the distant past.

Purchasing Department: Office of Emergency Services; these funds may be passed through to other jurisdictions and agencies through OES' role of general emergency management Operational Area Coordinator.

**Grant Reference: Project G**

Management and Administration (Funded Amount: \$12,796): These funds will offset OES costs of administrating the grant.

Purchasing Department: Office of Emergency Services

**OTHER AGENCY INVOLVEMENT/IMPACT**

The Fire Chief's Association of San Luis Obispo County, Criminal Justice Administrator's Association, Sheriff's Department, Cal Fire/County Fire, Public Health Department, and County OES work together to determine how the grant funding will be most efficiently used. Grant administration and coordination with and between the various agencies using the grant funds is provided by County OES. County OES works directly with the State on behalf of all local agencies for grant related issues.

**FINANCIAL CONSIDERATIONS**

This grant is 100% federally funded and there are no matching cost requirements. There are costs associated with the administration of the grant by the county, however there is funding in the grant available to pay these expenses. However, there may be ongoing costs to the county resulting from accepting these grants and putting the projects in

place. Unless other funding sources are found, these operational costs will be absorbed within existing budget allocations by the representative county department budget units that receive the grant funded items. It is anticipated ongoing costs for routine maintenance of the requested items could be about \$5,000 - \$10,000 annually, although that is only an estimate.

The funds from this grant are reimbursement monies, not up front dollars. As a result, existing entities within the Operational Area must purchase the equipment and then be reimbursed.

The funds will be allocated through the following county departments: Sheriff, County Fire, OES, and the Health Agency. In addition, this is a multi-year grant which will be carried over into future County fiscal years.

This agenda item requires a 4/5<sup>th</sup> vote for approval.

## **RESULTS**

The safety and interests of the county and its citizens are met through increased preparation of public safety, emergency management, public health, and related agencies for response to many types of emergencies. Obtaining needed equipment will enhance public safety and emergency management agency's ability to respond to not only potential homeland security incidents, but also to many other types of situations.