



Fiscal Year 2012-13 First Quarter Financial Status Report

County of San Luis Obispo

Introduction

In accordance with the Board's adopted policy related to Ongoing Budget Administration, this First Quarter Financial Report provides an overview of the County's financial position at the end of the first quarter of Fiscal Year 2012-13. The first quarter time frame is July 1, 2012 through September 30, 2012.

The First Quarter Financial Report is organized in following sections:

Section 1- provides an overview of the County's financial position at the end of the first quarter, as well as brief summaries of noteworthy departmental fiscal and operational issues.

Section 2- provides a big picture analysis of first quarter revenue receipts by category (e.g., taxes, charges for services, etc.) and fund (e.g., General Fund, Road Fund, etc.) as well as a review of contingency, designation and reserve activity.

Section 3- is a listing of all personnel changes approved by the Board of Supervisors during the first quarter.

Section 4- has miscellaneous financial items for the Board's consideration, such as requests from departments for acceptance of gift funds and donations, discharge of bad debt and miscellaneous budget adjustments.

Section 5- is an update on the capital improvement projects and maintenance projects managed by the General Services Agency and Public Works department.

Board Policy: Ongoing Budget Administration

It shall be the responsibility of the County Administrative Officer to submit Quarterly Financial Status Reports to the Board of Supervisors. These reports shall provide a projection of expenditures and revenues, identifying projected variances. They may also include recommendations and proposed corrective actions which may include mid-year reductions.

Section 1: Overview of Financial Position

As shown on the chart below, expenditure and revenue patterns for the first quarter are similar to those from the first quarter of FY 2011-12. The revenue realization rates shown in the tables below are typical for the first quarter due to the time lag involved in billing cycles and receipt of reimbursements, and because some of the largest revenue sources, property taxes for example, are historically realized closer to the end of the fiscal year.

The following table compares the current year and prior year first quarter expenditures and revenues for All Funds and the General Fund.

Expense & Revenue All Funds Comparison		
	First Quarter FY 2011-12	First Quarter FY 2012-13
Expenditures	19%	19%
Revenue Realized	10%	9%
Expense & Revenue General Fund Comparison		
	First Quarter FY 2011-12	First Quarter FY 2012-13
Expenditures	20%	20%
Revenue Realized	9%	8%

Based on the evaluation of the financial information provided by departments for the first quarter, almost all departments report that they anticipate remaining within their budgeted General Fund level. The noteworthy issues identified in the first quarter are reported in detail below.

Department: Public Defender
Fund Center(s): 135
Issue: Unbudgeted expenditures for capital murder trial
Potential Impact to General Fund: Approximately \$600,000 (based on a straight line projection)

At the end of the first quarter Public Defender expenditures are over budget by approximately \$149,000. This is due to the impact of the multiple defendant murder case currently scheduled to begin trial phase in January 2013. As in past years, expenditures for this case have not been included in the adopted budget and a budget adjustment will be requested from contingencies later in the year to offset these costs.

Department: Airports
Fund Center(s): 425
Issue: Enplanement levels
Potential Impact to General Fund:
 None

The Airports' first quarter report shows that expenditures and revenues are largely in line with budget. The FY 2012-13 adopted budget includes the planned use of approximately \$259,230 of cash balance. The current Airport cash balance is approximately \$467,350. At

this time, the Airport projects using about \$237,700 of their budgeted cash balance. This is a reduction of approximately \$21,400 from the budgeted amount of cash balance planned to be expended in the current year.

The number of commercial air service passenger enplanements is a major driver of Airport revenues. An increase in enplanements in FY 2010-11 was followed by a slight decrease in enplanements in FY 2011-12. The first quarter enplanements for the current year are essentially flat, showing a very slight decrease of 174 enplanements, as compared to enplanements for the same time period last year.

The following table shows enplanement numbers from FY 2007-08 to the present along with annual percentage change in enplanements.

Enplanements	Q1	Q2	Q3	Q4	Cumulative	% Change
2007-08	51,343	48,784	38,794	43,364	182,285	
2008-09	42,697	32,566	26,866	30,619	132,748	-27%
2009-10	32,968	30,873	27,645	33,666	125,152	-6%
2010-11	36,301	36,128	30,496	36,984	139,909	12%
2011-12	35,631	34,493	30,185	33,935	134,244	-4%
2012-13	35,457				35,457	-0.5%*

*Compares the first quarter of FY 2012-13 to the first quarter of FY 2011-12

In the first quarter, the airport received 29% of the total amount of parking fee revenues budgeted for the year. Revenue increases are attributed to payments associated with annual passes and the installation parking kiosks that allow airport patrons to pay for parking using credit and debit cards.

Although the Airport fiscal situation is in line with the budget, the continued use of cash balance to cover expenditures could become a concern in two or three years. Maintaining and expanding commercial air service continues to be an essential factor for the improvement of the Airport's fiscal position. However, airline capacity at the airport is determined by the commercial airlines based on overall profitability of the flight and availability of equipment to perform their operations. The Airport continues to closely monitor its costs to remain as competitive as possible but many factors such as fuel and the costs at connecting airports remain beyond their control. Staff will continue to monitor and report on the Airport as part of the quarterly fiscal report.

Department: Golf Courses
Fund Center(s): 427
Issue: Use of Anti-litter funds
Potential Impact to General Fund:
None

County Golf utilizes funding from the Anti-Litter Fund to fund equipment and to aid in waste disposal. Often these funds are used to purchase/replace trash containers at Dairy Creek Golf Course. The Anti-Litter Fund is funded by littering fines collected statewide by

the Court system. Although no formal approval by the Board of Supervisors is required for Golf use these funds, Golf must inform the Board of Supervisors when these funds are accessed.

Golf intends to access \$5,120 of Anti-Litter funding to purchase and replace trash containers at the Dairy Creek Golf Course. Older receptacles will be converted into recycling and composting canisters. The efforts by Golf are consistent with the zero waste goals established by Golf. This narrative provides notice of the intent to access the Anti-Litter Fund. A budget adjustment is not needed for this item as Golf is not requesting an increase in appropriations. The Anti-Litter funding will be revenue that will offset the existing budgeted expense for the purchase/replacement of waste containers.

Section 2: Status of Funds, Contingencies and Reserves

I. GENERAL:

The Auditor-Controller's Office has prepared the following Schedules that are attached at the back of this report.

Schedule 1: Comparative Statement of County Funds - Revenue Status

Schedule 2: Comparative Statement of Contingencies and Reserves

These schedules are the focus of the following discussion. Generally, comments are limited to material deviations from the prior year or from what would appear to be normal performance.

II. SCHEDULE 1: Comparative Statement of County Funds - Revenue Status

A. Summary

Total budgeted revenues for all funds are \$490 million. At the end of the first quarter \$47 million or 9% of estimated revenues were realized, which is consistent with the prior year. Taxes and government aid do not follow even monthly flows.

B. Specific Comments - Revenue Status by Type

Taxes-Current Property: Property Tax Revenue of 2% was realized during the first quarter, which is equal to the prior year's realization rate.

Taxes-Other than Current Property: At the end of the first quarter 11% of estimated revenue was realized, which equals the prior year realization rate. Included in this revenue classification are Transient Occupancy Tax (Bed Tax), Property Transfer Tax, Property Tax In-Lieu of Sales Tax and Property Taxes In-Lieu of Vehicle License Fees. The majority of these revenue sources are expected to meet or exceed budget. Property Tax In-Lieu of Sales Tax, which is determined by the State Department of Finance in August and based on estimates exceeds budget by more than \$600,000. Last year the State underestimated sales tax resulting in a positive adjustment for the current fiscal year.

Licenses and Permits: The amount realized is 24% of estimates compared to last year's realization rate of 20%. Revenue sources in this class include Franchise Fees, Plan Check Fees and Land use Permits. Plan Check Fees and Land Use Permits each exceed prior year's revenue by more than \$200,000. This increase is primarily due to the work being performed in relation to the construction of the two solar plants in the Carrizo Plain.

Fines, Forfeitures and Penalties: The amount realized is 9% compared to last year's realization rate of 17%. A settlement of \$500,000 received in the prior year accounts for the difference.

Revenue–Money and Property Use: Realized revenue in this class is 22% which is somewhat less than the prior year. The average interest rate in the current quarter is .3424% compared to the prior year’s rate of .5281%.

Aid from Government Agencies: The amount realized is 9%, which is consistent with the prior year. Aid from government agencies does not follow even monthly revenue flows but catches up in the third and fourth quarters. There are a number of variances from the prior year including the timing of transfers and accrual reversals, but most significant are the State’s required changes in the accounting structure for realignment accounts.

Charges for Current Services: The amount realized is 17%, compared to 21% in the prior year. The significant difference from the prior year is the account used to record Trial Court Security Revenue. In the prior year this revenue was classified as Charges for Current Services and more than \$500,000 was realized. Since Trial Court Security revenue is now classified as State Aid now that it has become a part of the realignment shift.

C. Specific Comments - Revenue by Fund

General Fund: The General Fund realized 8% of estimated revenue at the end of the first quarter, compared to 9% in the prior year. There were several one-time revenue sources in the prior year including a \$500,000 settlement payment as well as a \$538,000 catch-up payment from the State for prior years’ vehicle license fee (VLF).

Road Fund: The Road Fund realized 11% of estimated revenue in the first quarter compared to 12% in the prior year first quarter, a decrease of approximately \$1 million. This difference is mainly a timing issue related to State revenue.

Community Development Program Fund: This fund’s revenue for the first quarter was 3% in the current year to date compared to 7% in the prior year, a decrease of more than \$800,000. The difference from the prior year is one of timing as this revenue is realized as projects are completed.

Public Facility Fees: Public Facility Fee Fund realized 43% of revenue in the first quarter as compared to 23% in the prior year. Actual revenue increased approximately \$50,000 from the prior year.

Impact Fees–Traffic: Revenue was realized at 7% in the first quarter as compared to the prior year when 69% was realized in the first quarter. The majority of the this variance is the result of timing as revenue for the South County Area 1 road improvement district is anticipated to be received in the second quarter. This revenue source is based on building permit activity within Road Improvement Areas of the County. Actual revenue decreased by approximately \$1.5 million from the prior year.

SCHEDULE 2: Comparative Statement of Contingencies and Reserves

A. Contingencies

There was no use of Contingencies in the first quarter. The General Fund contingency balance at the end of the first quarter was \$15,043,207.

B. General Reserves

The Government Code provides that General Reserves may not be used during the operating year unless the Board of Supervisors deems that there is a state of emergency. Since no emergency has existed to date, all balances of reserves are as adopted.

C. Designations and Other Reserves

The Board of Supervisors may choose to designate portions of available funding for a specific future purpose. Such designations reflect tentative plans, which are subject to change. It is this flexibility that distinguishes designations from reserves.

\$(28,000) GENERAL GOVERNMENT BUILDING REPLACEMENT FUND
Each year the Library uses Public Facilities Fees collected for the Library as a funding source to pay down the balance of its loan from the General Government Building Replacement Fund. The \$28,000 increase to the designation in FY 2012-13 was a repayment from the FY 2011-12 when revenue was not sufficient to pay the Board approved payment and the balance was borrowed from the designation.

During the first quarter of FY 2012-13, no reserves or designations were cancelled (used) by your Board.

III. Schedule of Appropriation Transfers under the Auditor's Authority

By resolution, the Board of Supervisors authorizes the Auditor-Controller to approve appropriation transfers between all object levels within the same budget unit. The resolution also directs that such transfers be reported to the Board on a quarterly basis.

There were no transfers between object levels under the Auditor's Authority during the first quarter of FY 2012-2013.

COMPARATIVE STATEMENT OF COUNTY FUNDS- REVENUE STATUS
For the Three Month Period Ended September 30, 2012 and 2011

Revenue Status by Class	2012-13			2011-12		
	Amount Budgeted	Amount Realized 09/30/12	%	Amount Budgeted	Amount Realized 09/30/11	%
TAXES - CURRENT PROPERTY	\$ 100,326,410	\$ 2,419,141	2 %	\$ 100,089,158	\$ 2,449,325	2 %
TAXES - OTHER THAN CURRENT PROPERTY	49,789,724	5,701,165	11 %	45,163,518	5,025,737	11 %
LICENSES AND PERMITS	8,222,766	1,996,636	24 %	7,833,066	1,540,859	20 %
FINES, FORFEITURES AND PENALTIES	5,297,541	478,714	9 %	6,114,587	1,016,783	17 %
REVENUE - MONEY AND PROPERTY USE	830,650	185,231 *	22 %	845,522	228,158	27 %
AID FROM GOVERNMENT AGENCIES	236,339,150	20,760,816	9 %	228,105,652	22,095,408	10 %
CHARGES FOR CURRENT SERVICES	30,091,946	5,199,288	17 %	34,969,052	7,216,618	21 %
OTHER REVENUES	29,189,091	4,730,369	16 %	30,771,979	5,326,476	17 %
OTHER FINANCING SOURCES	39,345,616	5,849,029	15 %	41,754,266	5,603,569	13 %
TOTAL REVENUES	\$ 499,432,894	\$ 47,320,389	9 %	\$ 495,646,800	\$ 50,502,933	10 %

Revenue Status by Fund	2012-13			2011-12		
	Amount Budgeted	Amount Realized 09/30/12	%	Amount Budgeted	Amount Realized 09/30/11	%
1000000000 General Fund	\$ 381,690,598	\$ 32,137,405 *	8 %	\$ 373,132,375	\$ 32,462,286	9 %
1100000000 Capital Projects	11,480,134	22,617 *	0 %	9,423,170	552,280	6 %
1200000000 Road Fund	48,397,171	5,460,594	11 %	52,239,364	6,272,491	12 %
1200500000 Community Devel Pgm	10,043,593	340,722	3 %	10,148,065	669,860	7 %
1201000000 Public Facility Fees	675,742	287,666	43 %	1,019,904	230,039	23 %
1201500000 Parks	8,917,406	2,507,816	28 %	7,826,374	2,188,086	28 %
1202000000 Co-Wide Automation Replacement	7,547,147	559,455	7 %	5,254,312	597,898	11 %
1202500000 Gen Gov Building Replacement	2,732,613	683,153	25 %	5,040,873	671,171	13 %
1203000000 Tax Reduction Resrv	0	0	%	3,035,109	0	0 %
1203500000 Impact Fee-Traffic	1,753,500	127,496	7 %	2,434,600	1,686,386	69 %
1204000000 Wildlife And Grazing	3,500	0	0 %	3,500	0	0 %
1204500000 Driving Under the Influence	1,373,406	342,376	25 %	1,412,707	336,464	24 %
1205000000 Library	7,872,819	393,049	5 %	7,873,718	455,639	6 %
1205500000 Fish And Game	20,000	3,861	19 %	20,000	3,001	15 %
1206000000 Organizational Development	460,000	112,500	24 %	512,166	60,542	12 %
1206500000 County Med Svcs Prog	5,095,977	1,083,216	21 %	5,126,000	1,080,707	21 %
1207000000 Emergency Med Svcs	801,000	141,588	18 %	820,400	130,905	16 %
1208000000 Debt Service-Cert of Participation	2,256,488	1,179,442	52 %	2,250,163	1,293,768	57 %
1801000000 Pension Obligation Bond DSF	8,311,800	1,937,433	23 %	8,074,000	1,811,410	22 %
TOTAL REVENUES	\$ 499,432,894	\$ 47,320,389	9 %	\$ 495,646,800	\$ 50,502,933	10 %

* Interest revenue for the first quarter:

General Fund: \$64,450
Capital Projects: \$17,131

COMPARATIVE STATEMENT OF CONTINGENCIES AND RESERVES
By Fund as of September 30, 2012

<u>Contingencies</u>	2011-12 Final Budget	2012-13 Final Budget	As of 09/30/12	2012-13 Increase (Decrease)
General Fund	\$ 14,567,086	\$ 15,043,207	\$ 15,043,207	\$ 0
Community Devel Pgm	35,135	65,685	65,685	0
Parks	397,251	505,357	505,357	0
Driving Under the Influence	50,000	79,341	79,341	0
Library	47,389	258,395	258,395	0
TOTAL CONTINGENCIES	<u>\$ 15,096,861</u>	<u>\$ 15,951,985</u>	<u>\$ 15,951,985</u>	<u>\$ 0</u>

<u>General Reserves</u>	2011-12 Final Budget	2012-13 Final Budget	As of 09/30/12	2012-13 Increase (Decrease)
General Fund	\$ 8,000,000	\$ 8,000,000	\$ 8,000,000	\$ 0
Wildlife And Grazing	377	377	377	0
Driving Under the Influence	200,459	200,459	200,459	0
Library	74,690	49,690	49,690	0
Fish And Game	54,583	54,583	54,583	0
Organizational Development	396,052	446,510	446,510	0
TOTAL GENERAL RESERVES	<u>\$ 8,726,161</u>	<u>\$ 8,751,619</u>	<u>\$ 8,751,619</u>	<u>\$ 0</u>

COMPARATIVE STATEMENT OF CONTINGENCIES AND RESERVES
By Fund as of September 30, 2012

<u>Designations and Other Reserves</u>	2011-12 Final Budget	2012-13 Final Budget	As of 09/30/12	2012-13 Increase (Decrease)
General Fund				
Co. Fire Equip. Replace	\$ 991,083	\$ 966,922	\$ 966,922	\$ 0
Designated FB-2020 POB	0	4,688,657	4,688,657	0
Internal Financing	5,423,419	4,186,511	4,186,511	0
Solar Plant Mitigation	0	487,165	487,165	0
Willow Rd Interchange	967	967	967	0
Capital Projects				
Detention Facilities	6,500,000	5,067,883	5,067,883	0
Facilities Planning	3,652,728	6,335,134	6,335,134	0
Juvenile Hall Bldg	2,750,000	1,732,000	1,732,000	0
LO Landfill Closure	415,445	152,732	152,732	0
Solar/Energy Projects	0	1,199,787	1,199,787	0
Road Fund				
Future Road Projects	3,617,000	3,826,718	3,826,718	0
N. River Mine Reserve	83,000	83,000	83,000	0
Public Facility Fees				
Reserve for County Fire	1,607,073	2,080,515	2,080,515	0
Reserve for General Gov't	807,454	498,073	498,073	0
Reserve for Law Enforcmnt	1,047,217	1,152,563	1,152,563	0
Reserve for Library	167,131	95,911	95,911	0
Reserve for Parks	1,391,518	1,854,516	1,854,516	0
Parks				
Lopez Park's Projects	60,000	70,000	70,000	0
Parks Projects	214,768	837,768	837,768	0
Co-Wide Automation Replacement				
Automation Replacement	8,964,861	10,467,113	10,467,113	0
Budget System Developm	770,274	770,274	770,274	0
Gen Gov Building Replacement				
Gov. Building Rpl	9,437,795	13,376,808	13,376,808	0
Library - Cambria	156,376	339,980	368,265	28,285
Tax Reduction Resrv				
Desig-Prop Tax Litigation	797,952	797,952	797,952	0
Tax Reduction Reserves	11,326,531	11,397,138	11,397,138	0
Impact Fee-Traffic				
Improvement Fees	5,327,753	4,873,859	4,873,859	0
Wildlife And Grazing				
Wildlife Projects	5,589	11,535	11,535	0
Driving Under the Influence				
Systems Development	341,924	419,265	419,265	0
Library				
Atascadero Building Expan	163,131	105,131	105,131	0
Facilities Planning	977,510	777,510	777,510	0
Fish And Game				
Environmental Settlemt	15,502	18,862	18,862	0
Fish and Game Projects	86,087	101,890	101,890	0

Organizational Development				
Countywide Training	1,324,919	1,479,776	1,479,776	0
Debt Service-Cert of Participation				
Loan Payment Reserve	16,373	16,373	16,373	0
Pension Obligation Bond DSF				
<u>Desig - POB Debt Service</u>	<u>6,984,700</u>	<u>6,740,895</u>	<u>6,740,895</u>	<u>0</u>
TOTAL DESIGNATIONS AND RESERVES	<u>\$ 75,426,080</u>	<u>\$ 87,011,183</u>	<u>\$ 87,039,468</u>	<u>\$ 28,285</u>

REVENUES AND EXPENDITURES BY FUNCTIONAL AREA
For the Three Month Period Ended September 30, 2012

Budget Units by Functional Area	2012-13			2012-13		
	Budgeted Expenditures	Amount Expended 09/30/12	%	Budgeted Revenues	Amount Realized 09/30/12	%
General Government						
100 BOARD OF SUPERVISORS	\$ 1,687,906	\$ 365,109	22 %	\$ 0	\$ 0	0 %
101 NON-DEPARTMENTAL REVENUES	5	0	0 %	145,965,482	7,921,033	5 %
104 ADMINISTRATIVE OFFICE	1,726,718	330,272	19 %	29,236	0	0 %
105 RISK MANAGEMENT	1,560,549	708,017	45 %	985,045	0	0 %
107 AUDITOR-CONTROLLER	5,259,356	1,081,804	21 %	1,259,467	182,024	14 %
108 TREAS-TAX COLL-PUBLIC ADM	3,136,994	564,295	18 %	1,505,615	329,655	22 %
109 ASSESSOR	9,135,134	1,731,385	19 %	581,492	24,089	4 %
110 CLERK/RECORDER	3,153,771	698,065	22 %	2,732,205	705,192	26 %
111 COUNTY COUNSEL	3,786,303	828,464	22 %	225,000	1,010	0 %
112 HUMAN RESOURCES	2,592,707	477,380	18 %	274,705	122,565	45 %
113 GENERAL SERVICES	9,733,127	2,005,734	21 %	3,762,136	709,559	19 %
114 INFORMATION TECHNOLOGY DEPARTMENT	10,266,808	2,431,358	24 %	2,124,181	519,180	24 %
201 PUBLIC WORKS SPECIAL SERVICES	4,417,526	559,342	13 %	2,887,494	243,006	8 %
266 COUNTYWIDE AUTOMATION REPLACEMENT	7,850,810	178,764	2 %	7,547,147	559,455	7 %
267 GEN GOVT BUILDING REPLACEMENT	1,528,166	0	0 %	2,732,613	683,153	25 %
268 TAX REDUCTION RESERVE	3,353,760	84,879	3 %	0	0	0 %
275 ORGANIZATIONAL DEVELOPMENT	542,769	45,481	8 %	460,000	112,500	24 %
290 COMMUNITY DEVELOPMENT PROGRAM	10,043,593	319,468	3 %	10,043,593	340,722	3 %
TOTAL General Government	\$ 79,776,002	\$ 12,409,817	16 %	\$ 183,115,411	\$ 12,453,143	7 %
Public Protection						
130 WASTE MANAGEMNT	\$ 922,415	\$ 164,156	18 %	\$ 290,358	\$ 7,520	3 %
131 GRAND JURY	138,425	31,519	23 %	0	0	0 %
132 DISTRICT ATTORNEY	14,938,869	3,031,082	20 %	6,266,035	724,245	12 %
134 CHILD SUPPORT SERVICES	4,658,295	1,026,214	22 %	4,658,293	660,254	14 %
135 PUBLIC DEFENDER	5,414,306	1,436,065	27 %	530,277	85,206	16 %
136 SHERIFF-CORONER	61,835,013	12,906,162	21 %	23,419,958	2,571,879	11 %
137 ANIMAL SERVICES	2,409,099	529,015	22 %	1,918,467	502,646	26 %
138 EMERGENCY SERVICES	1,696,697	497,379	29 %	1,489,854	42,272	3 %
139 PROBATION DEPARTMENT	19,074,831	3,715,414	19 %	10,009,254	1,228,294	12 %
140 COUNTY FIRE	18,729,380	1,405,793	8 %	6,240,418	584,271	9 %
141 AGRICULTURAL COMMISSIONER	5,148,871	1,093,722	21 %	3,041,527	572,828	19 %
142 PLANNING & BUILDING DEPARTMENT	13,198,593	2,347,775	18 %	6,563,771	1,574,725	24 %
143 COURT OPERATIONS	2,434,612	736,459	30 %	2,547,100	280,483	11 %
330 WILDLIFE AND GRAZING	3,500	5	0 %	3,500	0	0 %
331 FISH AND GAME	20,000	246	1 %	20,000	3,861	19 %
TOTAL Public Protection	\$ 150,622,906	\$ 28,921,006	19 %	\$ 66,998,812	\$ 8,838,484	13 %
Public Ways & Facilities						
245 ROADS	\$ 53,011,682	\$ 8,891,424	17 %	\$ 48,397,171	\$ 5,460,594	11 %
247 PUBLIC FACILITIES FEES	4,000,061	344,604	9 %	675,742	287,666	43 %
248 ROADS - IMPACT FEES	5,117,037	401,158	8 %	1,753,500	127,496	7 %
TOTAL Public Ways & Facilities	\$ 62,128,780	\$ 9,637,186	16 %	\$ 50,826,413	\$ 5,875,756	12 %

REVENUES AND EXPENDITURES BY FUNCTIONAL AREA
For the Three Month Period Ended September 30, 2012

Budget Units by Functional Area	2012-13 Budgeted Expenditures	Amount Expended 09/30/12	%	2012-13 Budgeted Revenues	Amount Realized 09/30/12	%
Health & Sanitation						
160 PUBLIC HEALTH	\$ 21,735,653	\$ 4,572,076	21 %	\$ 17,742,336	\$ 2,364,402	13 %
<u>166 BEHAVIORAL HEALTH</u>	<u>49,751,191</u>	<u>9,326,099</u>	<u>19 %</u>	<u>43,302,225</u>	<u>4,484,643</u>	<u>10 %</u>
TOTAL Health & Sanitation	<u>\$ 71,486,844</u>	<u>\$ 13,898,175</u>	<u>19 %</u>	<u>\$ 61,044,561</u>	<u>\$ 6,849,045</u>	<u>11 %</u>
Public Assistance						
106 CONTRIBUTIONS TO OTHER AGENCIES	\$ 1,918,328	\$ 1,086,962	57 %	\$ 382,500	\$ 360	0 %
180 SOCIAL SERVICES ADMINISTRATION	60,108,911	12,959,088	22 %	54,833,211	645,157	1 %
181 FOSTER CARE-SOCIAL SERVICES	18,914,675	4,613,741	24 %	18,103,273	2,110,480	12 %
182 CALWORKS	13,118,782	2,872,248	22 %	12,770,256	1,883,717	15 %
183 MEDICAL ASSISTANCE PROG	4,314,405	1,703,601	39 %	161,847	20,057	12 %
184 LAW ENFORCEMENT MED CARE	2,541,277	431,839	17 %	933,435	127,344	14 %
185 GENERAL ASSISTANCE	1,074,151	274,888	26 %	436,158	164,228	38 %
186 VETERANS SERVICES	457,740	89,350	20 %	65,000	34,172	53 %
350 CO MEDICAL SERVICES PROG	6,054,480	1,037,556	17 %	5,095,977	1,083,216	21 %
<u>351 EMERGENCY MEDICAL SRVS FUND</u>	<u>1,160,049</u>	<u>386,438</u>	<u>33 %</u>	<u>801,000</u>	<u>141,588</u>	<u>18 %</u>
TOTAL Public Assistance	<u>\$ 109,662,798</u>	<u>\$ 25,455,711</u>	<u>23 %</u>	<u>\$ 93,582,657</u>	<u>\$ 6,210,319</u>	<u>7 %</u>
Education						
215 FARM ADVISOR	\$ 475,232	\$ 88,668	19 %	\$ 4,575	\$ 0	0 %
375 DRIVING UNDER THE INFLUENCE	1,373,406	290,295	21 %	1,373,406	342,376	25 %
<u>377 LIBRARY</u>	<u>8,705,840</u>	<u>1,646,089</u>	<u>19 %</u>	<u>7,872,819</u>	<u>393,049</u>	<u>5 %</u>
TOTAL Education	<u>\$ 10,554,478</u>	<u>\$ 2,025,052</u>	<u>19 %</u>	<u>\$ 9,250,800</u>	<u>\$ 735,425</u>	<u>8 %</u>
Recreation & Cultural Services						
<u>305 PARKS</u>	<u>\$ 8,502,487</u>	<u>\$ 1,827,845</u>	<u>21 %</u>	<u>\$ 8,917,406</u>	<u>\$ 2,507,816</u>	<u>28 %</u>
TOTAL Recreation & Cultural Services	<u>\$ 8,502,487</u>	<u>\$ 1,827,845</u>	<u>21 %</u>	<u>\$ 8,917,406</u>	<u>\$ 2,507,816</u>	<u>28 %</u>
Debt Service						
277 DEBT SERVICE	\$ 2,256,488	\$ 1,179,432	52 %	\$ 2,256,488	\$ 1,179,442	52 %
<u>392 PENSION OBLIGATION BOND DSF</u>	<u>8,343,956</u>	<u>6,067,702</u>	<u>73 %</u>	<u>8,311,800</u>	<u>1,937,433</u>	<u>23 %</u>
TOTAL Debt Service	<u>\$ 10,600,444</u>	<u>\$ 7,247,134</u>	<u>68 %</u>	<u>\$ 10,568,288</u>	<u>\$ 3,116,875</u>	<u>29 %</u>
Financing Uses						
<u>102 NON-DEPTL-OTHR FINCNG USE</u>	<u>\$ 17,741,296</u>	<u>\$ 2,150,035</u>	<u>12 %</u>	<u>\$ 2,566,594</u>	<u>\$ 630,253</u>	<u>25 %</u>
TOTAL Financing Uses	<u>\$ 17,741,296</u>	<u>\$ 2,150,035</u>	<u>12 %</u>	<u>\$ 2,566,594</u>	<u>\$ 630,253</u>	<u>25 %</u>

CAPITAL PROJECTS

200 MAINTENANCE PROJECTS	\$ 6,338,204	\$ 538,073	8 %	\$ 1,081,818	\$ 80,656	7 %
<u>230 CAPITAL PROJECTS FUND</u>	<u>15,975,835</u>	<u>653,771</u>	<u>4 %</u>	<u>11,480,134</u>	<u>22,617</u>	<u>0 %</u>
TOTAL CAPITAL PROJECTS	<u>\$ 22,314,039</u>	<u>\$ 1,191,844</u>	<u>5 %</u>	<u>\$ 12,561,952</u>	<u>\$ 103,273</u>	<u>1 %</u>

<u>Budget Units by Functional Area</u>	<u>Expenditures</u>	<u>09/30/12</u>	<u>%</u>	<u>Revenues</u>	<u>09/30/12</u>	<u>%</u>
COUNTY TOTAL	<u>\$ 543,390,074</u>	<u>\$ 104,763,805</u>	<u>19 %</u>	<u>\$ 499,432,894</u>	<u>\$ 47,320,389</u>	<u>9 %</u>
GENERAL FUND TOTAL	<u>\$ 405,546,155</u>	<u>\$ 81,408,648</u>	<u>20 %</u>	<u>\$ 381,690,598</u>	<u>\$ 32,137,405</u>	<u>8 %</u>

Section 3: Position Changes

During the first quarter, July 1 through September 30, 2012, the following reclassification/reorganization changes were approved by the Board of Supervisors. This report also includes a list of all administrative changes approved by the Human Resources Director under the authority of the Board of Supervisors, and the current vacancy statistics.

Position Allocation Changes Made By The Board of Supervisors:

Fund Center- 166-Behavioral Health-Allocation Change Approved 7/17/12

Add 2.00 FTE -08526 Mental Health Therapist Series
Add .50 FTE-08526 Mental Health Therapist ½ time Series
Add .50 FTE-00458 Mental Health Nurse Practitioner-1/2 time

Fund Center-142-Planning & Building-Allocation Change Approved 8/07/12

Delete 3.00 FTE -02805 Permit Technician
Add 3.00 FTE-02806 Land Use Technician

Fund Center-160- Health Agency-Allocation Change Approved 9/11/12

Add 1.00 FTE- 01584 Program Manager I or II-Limited Term

Fund Center 166-Behavioral Health-Allocation Change Approved 9/11/2012

Add 1.00 FTE -08526 Mental Health Therapist Series

Fund Center 184-Health Agency-LEMC-Allocation Change Approved 09/18/12

Delete 1.00 FTE -00543 Licensed Vocational Nurse
Delete 1.00 FTE-08528 Mental Health Therapist I or II
Delete .75 FTE-08528 Mental Health Therapist II-3/4 time
Add 4.25 FTE-08528 Licensed Vocational Nurse
or Mental Health Therapist I
or Mental Health Therapist II

Administrative Changes Made By The Human Resources Department:

None this quarter.

Employee Vacancy Rate:

The County employee vacancy rate as of September 30, 2012 is 4.79%. This equates to 116.50 FTE vacant positions.

Section 4: Miscellaneous Financial Issues

Acceptance of Donated Gift Funds:

Donations made by individuals and community organizations are accepted by the County and appropriated into the proper departmental budgets on an as needed basis. These donations are used to enhance programs and meet special needs throughout the County. It is recommended that the Board accept donations totaling \$47,694.81 on behalf of the following County Departments, as noted below:

- Accept cash donations in the amount of \$1,532 from the Parks gift trust fund to FC 305-Parks. These funds are budgeted and no budget adjustment is necessary.
- Accept cash donations and approve a budget adjustment in the amount of \$20,617.56 from the Library Gift Trust Fund to the FC 377- Library operating budget.
- Accept cash donations and approve a budget adjustment in the amount of \$1,585.25 from the Social Services Gift Trust Fund to the FC 180 - Social Services administrative operating budget;
- Accept Airport Day cash donations in the amount of \$700 for FC 425 – Airports. These funds are budgeted and no budget adjustment is necessary.
- Accept Building Healthy Communities 2012 HEAL-SLO Summit cash donations in the amount of \$17,000 for the Public Health/Health Promotion division. These funds are budgeted and no budget adjustment is necessary.
- Accept cash donations in the amount of \$6,260 from the Animal Services Gift Trust Fund. These funds are budgeted and no budget adjustment is necessary.

Miscellaneous Budget Adjustments:

In addition to the items listed above, the Board is asked to approve the following budget adjustments:

- Approve a budget adjustment in the amount of \$375,000 from the new County Government Center construction settlement funds to FC 111 – County Counsel to be used to pay outstanding expert fees and fund the remaining construction lawsuit case through trial (see details in attached letter). The hiring of outside legal counsel was previously approved by the Board in closed session;
- Approve a budget adjustment in the amount of 221,329 from General Fund contingencies to Fund Center 111 – County Counsel to continue to pay for outside legal counsel to represent the County in various litigation matters including the Deputy County Counsel Association (DCCA) and San Luis Obispo Government Attorney's Union (SLOGAU) (see details in the attached letter). The hiring of outside legal counsel was previously approved by the Board in closed session.

- Approve a budget adjustment in the amount of \$3,819 from the Public, Education and Government (PEG) Trust Fund to FC 275 – Organizational Development to purchase equipment for enhancement of the countywide Government Channel 21.
- Approve a request by Fleet Services to declare 51 vehicles as surplus and authorize the subsequent sale to recover salvage value in accordance with County Code Section 2.36.030(5).

The Board is asked to approve corresponding adjustments to transfer gift funds into the operating budgets of Parks, Library, Social Services, County Counsel and Organizational Development.

Memos from each of the requesting departments are included as Attachment #2.

**Section 5: Capital and Maintenance Projects Managed by
General Services and Public Works Department**

The first quarter status reports on capital and maintenance projects can be found in Attachment #3 and Attachment #4. This information is provided to keep the Board apprised of the status of various capital and maintenance projects managed by the General Services Agency and the Public Works department.