



County of San Luis Obispo General Services Agency

## COUNTY PARKS

Janette D. Pell, Director

Curtis Black, Deputy Director

TO: Board of Supervisors

FROM: Janette Pell, General Services Agency Director *Janette D Pell*

DATE: October 15, 2012

RE: Request to approve an appropriation transfer in the amount of \$1,532

### RECOMMENDATION

It is recommended that the Board accept cash donations and approve an appropriation transfer in the amount of \$1,532 from Park's Gift Trust Fund to the Park's operating budget.

### DISCUSSION

This transfer allows County Parks to utilize funds contributed by individuals and community organizations in various parts of the County. Parks funds have been expended on providing free recreational swim, free swim lessons and aquatic equipment and support, as requested by the contributory organizations. This transfer will reimburse County Parks', from the gift trust fund, for such monies spent.

### OTHER AGENCY INVOLVEMENT

This request has been coordinated with the County Administrative Office and the Auditor Controller's Office.

### FINANCIAL CONSIDERATIONS

This is a routine transfer procedure with funds contributed from the various communities. No additional funds are requested. This transfer covers donations received from July 1, 2012 through September 30, 2012.

### RESULTS

Accepting \$1,532 in gift funds that will allow County Parks to augment services to the public.



# San Luis Obispo City-County Library

P.O. Box 8107, San Luis Obispo, CA 93403-8107

995 Palm Street (805) 781-5991  
Library Administration (805) 781-5784

TO: Board of Supervisors  
FROM: Brian A. Reynolds – Library Director *BAR*  
DATE: November 11, 2012  
RE: Gift Fund Trust Account

## **Recommendation**

It is recommended that the Board accept cash donations and approve a budget adjustment in the amount of \$20,617.56 from the Library's gift trust fund to the Library operating budget. This requires a four-fifths vote.

## **Discussion**

This transfer allows the Library to utilize funds contributed by individuals and community organizations in various parts of the County. Library funds have been expended on books, materials and other supplies, as requested by the contributory individuals and organizations. This transfer will reimburse the Library, from the Gift fund, for such monies spent.

## **Other Agency Involvement**

We have coordinated this request with the County Administrative Office.

## **Financial Considerations**

This is a routine transfer procedure with funds contributed from the various communities. No additional funds are requested. This transfer covers July 1 through September 30, 2012 expenditures.

## **Results**

To accept \$20,617.56 in gift funds that will allow the Library to augment services to the public.

Attachments

GIFT FUND TRANSFER REPORT 1ST QUARTER FY 2012 - 2012

Library, Fund 377		Fiscal Year 2012 - 2013	
Date	Vendor	Gift Fund	Payment
	Baker & Taylor	Atascadero - Book Fund - OA3	385.36
		Cambria Friends - OC2	732.81
		Shell Beach Friends Adult - OL1	100.60
		Nipomo Ellie Angell Children's Fund - ON2	53.03
		SLO - Friends - Adult - OO9C	1,762.93
		SLO - Friends - Juvy - OO14	885.86
		So Co - Friends - OS6	1,113.67
		So Co - C. Asprion Jr. Mem Fund - OS16	97.30
		So Co - Steadman - OS21	46.05
		So Co - Gordon Snyder Gift Fund - OS22	50.72
		So Co - Carol Locke Memorial Fund - OS23	15.66
		So Co - Bob Hayes Men Fund - OS25	29.28
		So Co - Ethel Gilliland Men Fund - OS 27	23.64
	Black Gold Cooperative	SLO - Friends - Juvy - 0014	3,953.16
	Demco Inc	So Co - Various Donors - 008	342.65
		Nipomo Friends - ON4	210.98
		Santa Margarita Branch Fund - OR	
		South Bay Branch Fund. - OY	208.07
		South Bay Library Asc. - OY1	
	Findaway World LLC	So Co - Various Donors - 008	277.95
	SRP - Performers	SLO - Craig Newton - OF2	1,000.00
		SLO - Dean Giles - OF2	200.00
		SLO - Ivan Ulz - OF2	475.00
		SLO - John Beccia - OF2	225.00
		SLO - Mitchell Flores - OF2	240.00
		SLO - Nina Ryne - OF2	450.00
		SLO - Pamela Donkin - OF2	500.00
		SLO - Sherlynn Klein - OF2	225.00
		SLO - Tom Knight Puppets - OF2	1,250.00
		SLO - Turtle & Tortoise Rescue Of - OF2	225.00
		SLO - Valeris Johnson - OF2	225.00
		SLO - Yvonne Helms - OF2	25.00
	SLO CO 4H	SLO - Rita's Rainbow Memorial Fund	1,187.74
	Audio Editions	South Bay Library Asc. - OY1	270.58

GIFT FUND TRANSFER REPORT 1ST QUARTER FY 2012 - 2012

Date	Vendor	Gift Fund	Payment
	Gale Group	Atascadero Gift Book Fund - OA3	123.91
		Cambria Comm Council - OC1	267.82
		Morro Bay - Powell Memorial - OM13	123.91
		Morro Bay - Helen Gladys Conner Fund - OM5	249.23
	US Bank	SLO - Friends - Adult - OO9C	30.37
		Rich Hart Fund - ON15	55.22
		SLO - Friends - AV - OO9B	33.97
	Scholastic Library	Library Summer Reading - OF1	768.43
	Vons	SLO - Friends - AV - OO9B	63.76
	Toucan Valley Publication	SLO - Friends - Juvy - OO14	699.00
	Staples	SLO - Friends - Reference - OO12	243.90
	Cayucos Library	Cayucos - Staff Hours - OU4	1,170.00
		<b>Total 1st Quarter Transfer</b>	<b>\$ 20,617.56</b>



# DEPARTMENT OF SOCIAL SERVICES

3433 South Higuera Street, Post Office Box 8119  
San Luis Obispo, California 93403-8119

**TO:** Honorable Board of Supervisors

**FROM:** Leland W. Collins  
Social Services Director

**DATE:** November 20, 2012

**SUBJECT:** Request to approve an appropriation transfer in the amount of \$1,585.25 from the Social Services Gift Trust Fund to the Social Services Administrative budget (Fund Center 180) to meet special needs for children and adults.

## Recommendation

It is recommended that your Board approve an appropriation transfer in the amount of \$1,585.25 from the Social Services Gift Trust Fund to the Social Services Administrative operating budget to purchase special services for children and adults.

## Discussion

Donated funds are accumulated in a gift trust account when they are received. After acceptance by your Board, they are transferred to Fund Center 180, Social Services Administration. The funds are used to help children, adults, and families who have special needs that are not provided for in our regular mandated programs. Examples of items to be purchased using Donated Funds may be, but are not limited to: Special outings or events, educational and recreational camps or activities, club memberships, graduation presents, school events requiring uniforms, swimming, music or dance lessons, medical care not covered by Medi-Cal, family-building activities, and crisis intervention services. All other sources of funding are explored before money from donated funds is utilized and funds are to be used for one-time or short-term duration.

## Other Agency Involvement/Impact

None.

## Financial Considerations

Donations in the amount of \$1,585.25 to be transferred from the gift trust account to Fund Center 180, Social Services Administration.

## Results

- To enhance the quality of personal life for children, adults and families and/or to enhance the quality of services provided by regular mandated programs.
- To improve the well being of our community through services that protects children and adults and focus on personal responsibility.

# SAN LUIS OBISPO COUNTY HEALTH AGENCY



## ANIMAL SERVICES DIVISION

885 Oklahoma Ave • P.O. Box 3760 • San Luis Obispo, California 93406  
805-781-4400 • FAX 805-781-1065

Jeff Hamm  
Health Agency Director  
Eric Anderson, DVM  
Animal Services Manager



TO: Board of Supervisors

FROM: Jeff Hamm, Health Agency Director  
Eric Anderson, DVM, Animal Services Manager

DATE: October 15, 2012

SUBJECT: Animal Services-FC137 Gift Fund Trust Accounts-Report

### **Recommendation**

It is recommended that the Board accept cash donations in the amount of \$6,260 made to Animal Services gift funds during Q1 FY 2012-13.

### **Discussion**

Donated funds are accumulated in four gift trust accounts when they are received. The four accounts include; 1) donations for Animal Requesting Friends (ARF) which allow Animal Services Division to provide extensive medical care and humane services to sheltered animals which exceed what Animal Services is able to provided within operating budget. Donations assist in making recipient animals more adoptable, improve the quality of their care and keep euthanasia rates low; 2) donations for Humane Education are utilized to provide education to youth during the year; and 3) spay and neuter donations providing additional alterations of adoptable animals; 4) animal adoptions.

### **Other Agency Involvement**

The Animal Services Division has coordinated with the County Administrative Office, County Counsel and the Auditor-Controller to ensure compliance with government code to accept cash donations.

### **Financial Consideration**

Animal Services received donations in the amount of \$6,260 during Q1 FY 2012-13. ARF donations were received in the amount of \$4,934; spay and neuter donations received \$0; Humane Education donations received \$0; and Animal Adoption donations in the amount of \$1,325 were received during Q1 FY 2012-13.

### **Results**

A total of 31 animals were given needed medical and emergency treatment using ARF

**RECIPIENT**

**DATE**

**Page 2 of 2**

funds. Of those animals, 20 were dogs and 11 were cats; which were treated through outside veterinarians for emergency medical care, non-emergency surgeries (amputations, alterations, etc.).

A total of 21 animals were adopted using the "half-way home" adoption fee. Of those animals, 7 were dogs and 14 were cats; which were adopted through this program. The donated adoption fees are half the actual adoption fee and are donated by volunteers, owners surrendering their animals, and the public in order to promote the adoption of specific animals.



# SAN LUIS OBISPO COUNTY HEALTH AGENCY

*Public Health Department*  
2180 Johnson Avenue  
San Luis Obispo, California 93401  
805-781-5500 • FAX 805-781-5543

*Jeff Hamm*  
Health Agency Director  
*Penny Borenstein, M.D., M.P.H.*  
Health Officer

TO: Board of Supervisors

FROM: Jeff Hamm, Health Agency Director  
Penny Borenstein, MD., MPH

DATE: October 15, 2012

SUBJECT: 2012 HEAL-SLO Summit "Receipt of Gifts"

### **Recommendation**

It is recommended that the Board accept cash donations in the amount of \$17,000 and approve the transfer of those funds to the Public Health/Health Promotion operating budget to assist with costs associated with the Building Healthy Communities 2012 HEAL-SLO Summit scheduled on October 19, 2012.

### **Discussion**

Donated funds were accumulated in a separate gift trust account when they were received. After acceptance by your Board, the funds will be transferred to Fund Center 160-Public Health to offset the costs associated with the Building Healthy Communities 2012 HEAL-SLO Summit. The expenses associated with the event are event speakers, facility charges, food, and other incidentals. The event sponsors are:

CA Endowment	\$3500
County of SLO Board of Supervisors	\$2500
Dignity Health	\$2000
Cooperative Extension	\$2000
First 5 SLO	\$2000
SLO Community Foundation	\$2000
County of SLO Planning Dept.	\$1000
Sierra Vista Regional Medical Center	\$1000
CenCal Health	\$ 500
American Planning Association - Central Coast Section	\$ 500
<b>TOTAL</b>	<b>\$17,000</b>

### **Other Agency Involvement**

Public Health coordinated with the County Administrative Office and Auditor Controller's

Office on this item.

**Financial Consideration**

The requested action is a routine request to approve donations received and placed in a gift trust fund. The request covers donations received within the fiscal year (FY) 2011-12 in the amount of \$9,000 and FY 2012-13 in the amount of \$8,000.

**Results**

On October 19, 2012 HEAL-SLO will host a summit for the community titled “Building Healthy Communities”. The summit represents a multi-sector approach to obesity – focusing on agriculture, planning and health. The summit provides the opportunity for the community to come together and continue to work towards decreasing rates of obesity in our community. At least 250 community members are expected to attend, coming from all geographic areas of the county and will represent schools, non-profit organizations, businesses, healthcare, and county and city staff. Continuing Education Units (CEUs) for nurses, dietitians, mental health therapists, and planners will be offered. The donations received enable Public Health to offer the summit at no cost to attendees, increasing the attendance level. The objective of the Heal-SLO Summit promotes the County’s vision of a having a safe, healthy and livable community.



County of San Luis Obispo General Services Agency

## AIRPORT SERVICES

Janette D. Pell, Director

Richard Howell, A. A. E., General Manager

TO: Board of Supervisors

FROM: Janette Pell, General Services Agency Director

DATE: October 15th, 2012

RE: Airport Day Donations

### **Recommendation**

It is recommended that the Board accept cash donations in the amount of \$700.00 related to Airport Day donations to support the Airport and transfer the amount from the Airport Trust Deposits fund into the Operating fund. This requires a fourth-fifths vote.

### **Discussion**

This transfer allows the Airport to utilize funds contributed by individuals and organizations. Airport funds have been expended on various materials, fencing and safety measures for the Airport Day event. This transfer will reimburse the Airport Operations fund from the Airports Trust Deposits fund, for Airport Day expenditures.

### **Other Agency Involvement**

We have coordinated this request with the County Administrative Office.

### **Financial Considerations**

This is a routine transfer procedure with funds contributed from the various communities. No additional funds are requested. This transfer covers July 1<sup>st</sup> through September 30<sup>th</sup>, 2012 donations.

### **Intended Results**

To accept \$700.00 in Airport Day donation funds will allow the Airport to be reimbursed for some of the expenditures that were necessary for the Airport Day event.





RITA L. NEAL  
COUNTY COUNSEL

OFFICE OF THE

## COUNTY COUNSEL

COUNTY OF SAN LUIS OBISPO  
COUNTY GOVERNMENT CENTER, ROOM D320  
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CHERIE J. VALLELUNGA  
SHANNON G. MATUSZEWICZ  
CARRIE WINTERS  
WHITNEY McDONALD

TO: Board of Supervisors  
FROM: Rita L. Neal, County Counsel  
DATE: October 15, 2012  
SUBJECT: Request to Approve a Budget Adjustment  
Electronic BAR #1213045

### **Recommendation:**

It is recommended that the Board approve a budget adjustment of \$375,000 from settlement funds received as a result of litigation against the parties alleged to be responsible for the construction defects identified in the New County Government Center.

### **Discussion:**

The New County Government Center was constructed by Kajima Construction Company and completed on December 6, 2005. In April of 2009, the County filed litigation against Kajima Construction, Vanir Construction Management, and Hayer Consultants, Inc (the construction inspector) for breach of contract and construction defects due to numerous construction defects. The most problematic issues for the County were the defective fire alarm system and cracking drywall.

Once litigation ensued, Kajima Construction filed cross complaints against 19 subcontractors. Kajima and the subcontractors vigorously defended the lawsuit, as did the construction manager and Hayer Consultants. Construction defect litigation is very expert intensive due to the specialties of each subcontractor. As a result, the County had to hire an expert that had subconsultants with expertise in each subspecialty area. During the course of the litigation, at least six full day mediations were held wherein anywhere from 15 to 25 lawyers and experts attended. During the mediations, significant efforts were made to determine who was responsible for each defect and the cost to repair.

Recently, the County reached a settlement with the construction manager for \$125,000 and Kajima Construction for \$2,000,000. The remaining defendant, Hayer Consultants, has refused to settle to date and a trial has been set for May, 2013. The settlement money received to date has been set aside in a special account so that the County and General Services Agency staff can determine the priority of repairs for the building.

Board of Supervisors  
Re: Budget Adjustment Request  
October 15, 2012

**Financial Considerations:**

To date, the County has expended \$530,000 in attorney and expert fees on this case. Of that, \$311,000 remains outstanding and yet to be paid. The County Counsel's budget has \$135,000 of remaining allocated funds to pursue this litigation. It is expected that it will take an additional \$200,000 to pursue the case against the construction inspector through trial. Accordingly, it is respectfully requested that the Board approve a budget adjustment of \$375,000 from the settlement funds of \$2,125,000 to be added to the budget of County Counsel. Said funds will be used exclusively to pay outstanding expert fees and fund the remaining construction defect case through trial.

**Results:**

Approval of the adjustment to the County Counsel's budget will allow the County to continue the litigation in the hopes of recovering additional funds for the repair of the building.



RITA L. NEAL  
COUNTY COUNSEL

OFFICE OF THE

## COUNTY COUNSEL

COUNTY OF SAN LUIS OBISPO  
COUNTY GOVERNMENT CENTER, ROOM D320  
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CARRIE WINTERS  
WHITNEY McDONALD

TO: Board of Supervisors  
FROM: Rita L. Neal, County Counsel  
DATE: October 15, 2012  
SUBJECT: Request to Approve a Budget Adjustment  
Electronic BAR #1213045

### **Recommendation:**

It is recommended that the Board approve a budget adjustment of \$221,329 to be added to the budget of County Counsel.

### **Discussion:**

The Office of County Counsel oversees most of the litigation filed against the County. As part of this oversight, unanticipated expenses arise that are not part of the department's approved budget. This budget adjustment request for \$221,329 is being made to cover litigation expenses. The largest portion of the funds, in the amount of \$200,000, will be used to defend the County against the litigation brought by the San Luis Obispo Government Attorney's Union (SLOGAU) and the Deputy County Counsel Association (DCCA). In addition, funds will be used for outside counsel to finalize the settlement in the *Manufactured Home Communities, Inc., v. County of San Luis Obispo, et al.*, in the amount of \$3,000 and to reimburse our budget for the attorney fee payment made in the *Edna Valley Watch v. County of San Luis Obispo* matter in July, 2012, in the amount of \$18,329.

On July 14, 2010, the SLOGAU and DCCA filed litigation against the County of San Luis Obispo and the San Luis Obispo Count Pension Trust Board. The County retained the law firm of Renne Sloan Holzman and Sakai, LLP, to defend the litigation. The Pension Trust retained separate outside counsel.

Although several causes of action are alleged, generally the SLOGAU and DCCA claim that the County does not have the authority to negotiate or require employees to pay a portion of pension rate increases. They assert that they have a vested right in the method of allocation of pension rate increases. The County disputes that employees have a vested right in the method of allocation of pension rate increases and strongly believes that the negotiation process determines how the allocation is distributed.

Board of Supervisors  
Re: Budget Adjustment Request  
October 15, 2012

The SLOGAU and DCCA also contend that the County impermissibly reduced the prevailing wage of represented employees as part of an agreement whereby the County conferred a pension benefit enhancement and miscalculated the prevailing wage overall. The County's position is that it has no duty to calculate the prevailing wage in a certain manner because the Prevailing Wage Ordinance specifies that the prevailing wages and calculation methods are determined through collective bargaining.

On April 7, 2011, the Public Employee Relations Board (PERB) filed a complaint against the SLOGAU and DCCA based on an unfair practice charge filed by the County. In the complaint, it is alleged that the bargaining units have refused to bargain with respect to proposed changes in the amount of employee contribution to the pension and retirement plan.

Since the filing of the litigation, there have been numerous procedural hearings before the Superior Court. Additionally, PERB held three full days of hearings on the unfair practice charge. All of these hearings have required legal research, drafting of legal briefs, and the presence of outside counsel.

No trial date has been set in the Superior Court action, although it is expected that it could occur sometime in 2013. It is also anticipated that the unions may engage in discovery and that there will be additional law and motion work to be done. Following a decision by the Superior Court judge, either party will have the option to appeal the decision to the appellate court. A decision from PERB is expected before the end of the year, and it is possible that said decision may also be appealed.

**Financial Considerations:**

Given the substantial financial risk to the County with regard to the issues raised by the SLOGAU and DCCA, the County is vigorously defending this matter. If the court were to find that the County could not bargain with its employees over the amount of pension contributions made the employees, the annual cost to the County is estimated to be anywhere from \$25 to \$30 million. That is, the County has been negotiating with all of its bargaining units to split all future increases 50/50. If the County could not split pension increases with its employees, the hit to the budget would be significant and would require the County to make severe budget cuts to County services.

The Board of Supervisors has already allocated \$350,000 to defend the SLOGAU/DCCA matter. It is anticipated that to defend the case before the Superior Court and handle any potential appeals (either from the court action or the PERB matter), the County will incur an additional \$200,000.

At this time, it is respectfully requested that the Board approve a budget adjustment of \$200,000 from contingencies to be added to the budget of County Counsel for use exclusively to defend the County against this litigation.

The \$3,000 will be used for outside counsel to finalize the settlement in the *Manufactured Home Communities, Inc. v. County of San Luis Obispo, et al.*, matter. Additionally, the department

Board of Supervisors  
Re: Budget Adjustment Request  
October 15, 2012

budget previously paid attorney fees in the case of *Edna Valley Watch v. County of San Luis Obispo* as a result of a court order. The \$18,329 will reimburse our budget for those fees.

**Results:**

Approval of the adjustment to the County Counsel's budget will allow the County to continue to vigorously defend itself against litigation brought by the SLOGAU and DCCA. Maintaining a strong legal defense against litigation, where the County could face severe and long-lasting financial crisis in the event of defeat, is required for a well-governed community.

Approval will also allow the County to settle *Manufactured Home Communities, Inc. v. County of San Luis Obispo, et al.* and will reimburse the department for the payment of attorney fees in *Edna Valley Watch v. County of San Luis Obispo* case.

## County of San Luis Obispo



**TO: Board of Supervisors**

**FROM: John Diodati, Department Administrator**

**VIA: Dave Flynn, Deputy Director of Public Works**

**DATE: November 20, 2012**

**SUBJECT: Request to Approve a Budget Adjustment for \$3,819.02 out of the PEG Trust Fund in Order to purchase equipment for enhancement of countywide Government Channel 21.**

### Recommendation

It is our recommendation that your Honorable Board approve the budget adjustment in the amount of \$3,819.02.

### Discussion

On June 18, 2002 the County Board of Supervisors adopted a policy to allocate the Public, Education and Government (PEG) Trust Fund in thirds to Public Access, Educational Access and Government Access programs. The money in the Trust Fund has been collected from the former Falcon territories of Los Osos, Cambria, Templeton and Santa Margarita. Additionally, some has come from San Simeon, as part of a provision in that community's cable TV franchise agreement.

The franchise agreement with Charter Cable provides for the collection of PEG funds and their corresponding use on equipment and facilities for PEG channels. Charter Channel 21 broadcasts important meetings and events to Charter customers throughout the entire county. The following meetings are regularly broadcast on Channel 21:

San Luis Obispo County Board of Supervisors  
San Luis Obispo County Planning Commission  
San Luis Obispo County Health Agency  
San Luis Obispo Regional Transit Authority  
San Luis Obispo Council of Governments  
Various Community Services Districts

The Administrative Office has identified video equipment that will enhance the operations of Channel 21. These items are listed in Attachment A, and are the basis for the proposed budget adjustment. If your Board approves the budget adjustment, The Administrative Office will purchase, install and begin operating the equipment.

### Other Agency Involvement/Impact

Staff worked with the Administrative Office and County Counsel.

## **Financial Considerations**

In order to distribute the funds from the PEG Trust Fund, a budget adjustment for \$3,819.02 needs to be approved by 4/5<sup>th</sup> vote.

## **Results**

Approval of the recommended action will allow the Administrative Office to enhance the quality of Channel 21, which is broadcast throughout the entire county. This will help facilitate an open and transparent government, leading to a more livable and well-governed community.

File: PEG CF 120.11.01

Attached: Attachment A – Media Production Equipment List

## Government Media Production Tools

Media Equipment	Estimate	Description	Link to Product	Actual Purchase Price
Cannon Vixia 10	\$1,300	Cannon Vixia HF G 10 Camcorder with HD CMOS Pro and 32GB Internal Flash Memory	<a href="#">Link to Product</a>	\$ 1,200.00
Shotgun Microphone	\$60.00	Audio-Technica ATR-6550 Shotgun Microphone	<a href="#">Link to Product</a>	\$ 58.24
Lapel Microphone	\$100.00	Azden WMS-Pro Wireless Microphone System	<a href="#">Link to Product</a>	\$ 157.39
Tri-Pod w/Pan and Quick Release	\$225.00	Manfrotto Basic 055XDB Tripod Outfit with 128 (3130) Micro Fluid Head	<a href="#">Link to Product</a>	\$ 203.39
<b>Total Media Equipment (Estimate)</b>				<b>\$1,619.02</b>
Computer Equipment & Software	Budget	Description	Link to Product	Actual Purchase Price
iMac	\$1500-\$2000	27" Screen, 8Gig Ram	<a href="#">Link to Product</a>	\$ 1,800.00
Final Cut Pro	\$300.00	Video Editing Software	<a href="#">Link to Product</a>	\$ 300.00
Final Cut Motion Graphics	\$50.00	Video Motion Graphics	<a href="#">Link to Product</a>	\$ 50.00
Final Cut Video Compressor	\$50.00	Video Compressor	<a href="#">Link to Product</a>	\$ 50.00
<b>Total Computer Equip. &amp; Software (Estimate)</b>				<b>\$2,400.00</b>
<b>Total Media &amp; Computer</b>				<b>\$3,819.02</b>

**Additional iMac Specifications**  
 2.7GHz Quad-Core Intel Core i5  
 8GB 1333MHz DDR3 SDRAM - 2x4GB  
 1TB Serial ATA Drive  
 AMD Radeon HD 6770M 512MB GDDR5  
 Apple Magic Mouse  
 Apple Wireless Keyboard (English) & User's Guide



County of San Luis Obispo General Services Agency

## GENERAL SERVICES

Janette D. Pell, Director

Katie Perez, Deputy Director

**TO: Board of Supervisors**

**FROM: Janette Pell, General Services Agency Director**

**DATE: October 15, 2012**

**SUBJECT: Request to declare fifty-one (51) vehicles surplus and authorize disposal**

### RECOMMENDATION

General Services Agency recommends your Board:

- Declare the attached list of fifty-one (51) vehicles as surplus,
- Authorize removal from the County fleet, and
- Authorize their sale to recover salvage value in accordance with County Code Section 2.36.030 (5).

### DISCUSSION

The General Services Agency Director acts as the Purchasing Agent and is charged with the responsibility to handle and dispose of surplus property. Your Board is routinely requested to declare items surplus for their disposal and recovery of salvage value. The resale of county vehicles is authorized by County Code Section 2.36.030 (5). This code provides the authority to sell, salvage, destroy or otherwise dispose of any personal property belonging to the county and found by the Board of Supervisors not to be required for public use.

Fleet Services has examined each of the fifty-one (51) vehicles listed on the attached table and recommend that they be declared surplus. It is important that this equipment be re-marketed in an expeditious manner in order to optimize the resale value.

The sale of surplus vehicles represents revenue to the County. The vehicle sale proceeds are allocated to the appropriate funds. In the case of grant-funded vehicles, the net proceeds from disposal are returned to the contributing department. In the case of Fleet owned vehicles, the net proceeds are returned to the capital investment fund for purchase of future replacement vehicles.

### **OTHER AGENCY INVOLVEMENT/IMPACT**

All departments participate in utilizing the fleet in some form. Departments and Fleet Services coordinate the regular replacement and disposal of vehicles as part of ongoing Fleet Services operations.

### **FINANCIAL CONSIDERATIONS**

The sale of surplus vehicles represents revenue to the County, which is allocated to the appropriate funds. In the case of grant-funded vehicles, the net proceeds from disposal are returned to the contributing department. In the case of Fleet owned vehicles, the net proceeds are returned to the capital investment fund for purchase of future replacement vehicles. An estimate of the revenue that is generated by the sale of these vehicles is not known at this time since revenue realized is subject to variability associated with market conditions.

### **RESULTS**

Periodic disposal of County surplus generates revenue and frees up limited storage space. Staff utilizes the most practical and efficient methods of disposal, thereby enhancing the County's surplus operations and contributing to a well governed community.

**Attachment A  
County of San Luis Obispo  
General Services Agency  
Surplus Equipment List**

Eq #	Year	Make	Model	Mileage	Vin	Department	Notes
00246	2002	Dodge	Ram 250	100,096	3B6KC26Z72M250793	Maintenance	
00279	2001	Dodge	Neon	91,038	1P3ES46C91D265681	Assessor	Surrendered, not replaced
00478	1998	Ford	Ranger	119,536	1FTYR11X2WPA87443	Fleet Services	
00505	1998	Ford	Taurus	110,561	1FAFP52U6WG139154	Probation	
00524	2001	Dodge	Neon	79,144	1P3ES46C91D212320	Probation	
00550	1998	GMC	Safari	90,736	1GKDM19W8WB521214	Fleet Services	
00557	1998	GMC	Safari	88,116	1GKDM19W1WB525203	Fleet Services	Re-retired Pool vehicle
00605	1998	Ford	Contour	73,383	1FAFP6631WK257990	Mental Health	
00714	1990	GMC	Topkick	124,330	1GDM7D1Y2LV505369	AG Commissioner	
00784	2001	Dodge	Dakota	75,674	1B7GG26X31A184639	AG Commissioner	
00815	2000	Plymouth	Neon	106,322	1B3ES46C3YD725011	APCD	
00869	2000	Ford	Taurus Wagon	54,904	1FAFP58U3YG105537	Mental Health	Exchanged for a van
01249	2008	Ford	Crown Victoria	100,300	2FAFP71V88X148800	Sheriff	
01253	2008	Ford	Crown Vic	101156	2FAFP71V78X150411	Sheriff	Black and White
01255	2009	Ford	Crown Victoria	84,878	2FAHP71V39X123961	Sheriff	Internal Resale SAVP
01256	2009	Ford	Crown Vic	119,441	2FAHP71V99X123964	Sheriff	Black and White
01257	2009	Ford	Crown Vic	119125	2FAHP71V49X123967	Sheriff	Black and White
01258	2009	Ford	Crown Victoria	119,567	2FAHP71V69X123968	Sheriff	Black and White
01259	2009	Ford	Crown Vic	108,520	2FAHP71V89X123969	Sheriff	Black and White
01260	2009	Ford	Crown Vic	116,227	2FAHP71V59X123962	Sheriff	Black and White
01261	2009	Ford	Crown Vic	121,154	2FAHP71V79X123963	Sheriff	Black and White
01262	2009	Ford	Crown Vic	119,340	2FAHP71V09X123965	Sheriff	Black and White
01402	2002	Chevrolet	Cavalier	84,314	1G1JC524627183349	Fleet Services	Surrendered MP Car
01404	2002	Chevrolet	Cavalier	82,091	1G1JC524627422303	General Services	
01431	2002	Buick	Century	126,416	2G4WS52J021243544	Fleet Services	
01447	2003	Ford	Van	101,973	1FTSE34L73HA45085	Maintenance	
01449	2002	Chev	Astro	99,342	1GNDM19XX2B143595	WIC	
01492	2003	Ford	Taurus	107,329	1FAFP53U53G194981	Sheriff	
01551	2005	Ford	E350 Utility	102,206	1FTSE34L35HA79897	Maintenance	
01558	2005	Ford	Ranger	98,542	1FTYR14E35PA42813	Parks	
01606	2005	Ford	F350 Util	101,645	1FDWF30585EC08221	Sheriff	Internal resale
01641	2006	Ford	Ranger	101,256	1FTYR14E76PA49734	Parks	
01659	2006	Ford	Ranger	116,051	1FTYR14E56PA49733	Planning	
01661	2006	Ford	Ranger	116,460	1FTYR14E26PA49737	Env Health	
01722	2007	Ford	Escape	104,914	1FMYUO2Z87KA03290	Planning	
01724	2007	Ford	Escape	128,417	1FMYUO2Z87KA03323	Planning	
01729	2006	Ford	Focus	62,210	1FAFP34N56W253274	Public Health	Failed Transmission
01753	2006	Ford	Escape	109,913	1FMYUO2Z46KC15232	Planning	
01766	2006	Ford	Taurus	104,554	1FAFP53U36A236314	Probation	
01774	2006	Ford	Expedition	117,961	1FMPU15506LA93621	Sheriff	
01906	2007	Ford	Taurus	99,132	1FAFP53U87A167721	District Attorney	
01921	2007	Ford	Taurus	66,540	1FAFP53U67A107176	Sheriff	Totaled
01922	2007	Ford	Taurus	61,934	1FAFP53U67A107372	Sheriff	Totaled
01927	2007	Ford	Taurus	97,427	1FAFP53U67A154014	Sheriff	
01931	2006	Chevrolet	Impala	100,320	2G1WB58KO69426866	Sheriff	
01933	2007	Chevrolet	Malibu	110,657	1G1ZT58F27F295008	Sheriff	
01946	2007	Chrysler	Town and Count	166,669	1A4GJ45R67B173329	Mental Health	
01961	2007	Chrysler	Town & Country	97,142	1A4GJ45R27B240637	Sheriff	
01990	2008	Chevrolet	Malibu	84,268	1G1ZS58F88F113865	Sheriff	Totaled
TR017	1986	Utility	Generator	N/A	CA480424	Sheriff	Surrendered
TR532	2001	Zieman	TM	N/A	1ZCF170132W305829	Sheriff	Surrendered