

**COUNTY OF SAN LUIS OBISPO BOARD OF SUPERVISORS
AGENDA ITEM TRANSMITTAL**

(1) DEPARTMENT Sheriff - Coroner	(2) MEETING DATE December 11, 2012	(3) CONTACT/PHONE Ian Parkinson 781-4540	
(4) SUBJECT Request to approve and sign the application and resolution for eligibility to acquire surplus property through the State and Federal Surplus Property Program, accept a donated vehicle from the Department of Justice, approve a transfer from the Sheriff's Office Federal Asset Forfeiture Trust Account in the amount of \$7,325, approve a corresponding budget adjustment in Fund Center 136 – Sheriff-Coroner and add the vehicle to the County's fixed asset list. All districts.			
(5) RECOMMENDED ACTION It is recommended that your Board: <ol style="list-style-type: none"> 1. Approve and direct the Chair to sign the application and resolution for eligibility to acquire surplus property through the State and Federal Surplus Property Program; 2. Accept the donation of the following: <ul style="list-style-type: none"> • 2001 Vehicle; 3. Approve a transfer from the Sheriff's Office Federal Asset Forfeiture Trust Account in the amount of \$7,325 to be used to pay the State for a one-time service and handling fee, repair and maintenance, and fuel cost; 4. Approve a corresponding budget adjustment in Fund Center 136 – Sheriff Coroner; 5. Add the vehicle, with an estimated fair market value of \$20,000, to the County's fixed asset list. <p>A four-fifths (4/5) vote of the board is required for items 2 through 5.</p>			
(6) FUNDING SOURCE(S) Asset Forfeiture	(7) CURRENT YEAR FINANCIAL IMPACT \$7,325.00	(8) ANNUAL FINANCIAL IMPACT \$825.00	(9) BUDGETED? No
(10) AGENDA PLACEMENT <input checked="" type="checkbox"/> Consent <input type="checkbox"/> Presentation <input type="checkbox"/> Hearing (Time Est. _____) <input type="checkbox"/> Board Business (Time Est. _____)			
(11) EXECUTED DOCUMENTS <input checked="" type="checkbox"/> Resolutions <input type="checkbox"/> Contracts <input type="checkbox"/> Ordinances <input type="checkbox"/> N/A			
(12) OUTLINE AGREEMENT REQUISITION NUMBER (OAR) N/A		(13) BUDGET ADJUSTMENT REQUIRED? BAR ID Number: 1213037 <input checked="" type="checkbox"/> 4/5th's Vote Required <input type="checkbox"/> N/A	
(14) LOCATION MAP N/A	(15) BUSINESS IMPACT STATEMENT? N/A	(16) AGENDA ITEM HISTORY <input checked="" type="checkbox"/> N/A Date: _____	
(17) ADMINISTRATIVE OFFICE REVIEW Geoff O'Quest, Administrative Analyst			
(18) SUPERVISOR DISTRICT(S) All Districts -			

County of San Luis Obispo



TO: Board of Supervisors

FROM: Sheriff - Coroner / Ian Parkinson
781-4540

DATE: December 11, 2012

SUBJECT: Request to approve and sign the application and resolution for eligibility to acquire surplus property through the State and Federal Surplus Property Program, accept a donated vehicle from the Department of Justice, approve a transfer from the Sheriff's Office Federal Asset Forfeiture Trust Account in the amount of \$7,325, approve a corresponding budget adjustment in Fund Center 136 – Sheriff-Coroner and add the vehicle to the County's fixed asset list. All districts.

RECOMMENDATION

It is recommended that your Board:

1. Approve and direct the Chair to sign the application and resolution for eligibility to acquire surplus property through the State and Federal Surplus Property Program;
2. Accept the donation of the following:
 - 2001 Vehicle;
3. Approve a transfer from the Sheriff's Office Federal Asset Forfeiture Trust Account in the amount of \$7,325 to be used to pay the State for a one-time service and handling fee, repair and maintenance and fuel cost;
4. Approve a corresponding budget adjustment in Fund Center 136 – Sheriff Coroner;
5. Add the vehicle, with an estimated fair market value of \$20,000, to the County's fixed asset list.

A four-fifths (4/5) vote of the board is required for items 2 through 5.

DISCUSSION

The Sheriff's Office has the opportunity to receive a 2001 vehicle for special operations use through the California Federal Surplus Personal Property Program (CFSP) from the Department of Justice.

The CFSP is responsible for obtaining federal surplus personal property for qualifying non-federal organizations within the State for their operational needs. As a public agency, through public safety, the Sheriff's Office is eligible to receive federal, state and local government surplus property. The application establishes the identity of the authorized buyers for the agency and who to contact for compliance reviews and for eligibility renewals every three years. Once the application is approved, San Luis Obispo County Sheriff's Office will be added to the State of California's donee list and the transfer of the vehicle from the Department of Justice can take place.

This vehicle will not be replaced by the Sheriff's Office budget once it reaches the end of its useful life. An estimated one-time service and handling charge of \$6,500 (7% of original acquisition cost) will be assessed by CFSP. Annual repair and maintenance and fuel charges for this vehicle are estimated at \$825. The estimated fair market value, including specialized equipment is \$20,000.

OTHER AGENCY INVOLVEMENT/IMPACT

Fleet Services within the County General Services Agency (GSA) assisted with the annual maintenance and fuel charges. The application has been approved by County Counsel as to form and legal effect.

FINANCIAL CONSIDERATIONS

The requested \$7,325 of expense appropriation will be offset by revenue from the Sheriff's Office Federal Asset Forfeiture funds and will have no impact on the Sheriff's budgeted level of General Fund support. FY 2012-13 will include the following:

Service and handling fee (one-time)	\$6,500
Annual Repair and Maintenance Cost	700
Annual Fuel Cost	125
FY 2012-13 Total	\$7,325

Annual repair and maintenance and fuel cost of an estimated \$825 for FY 2013-14 and the remaining life of the vehicle will be funded using Sheriff's Office Federal Asset Forfeiture revenue.

RESULTS

Approval of this request will enhance the capabilities of the Sheriff's Office with the goal of ensuring a safe community.

ATTACHMENTS

Donated 2001 Vehicle Resolution