

**COUNTY OF SAN LUIS OBISPO BOARD OF SUPERVISORS
AGENDA ITEM TRANSMITTAL**

(1) DEPARTMENT Sheriff - Coroner	(2) MEETING DATE 10/16/2012	(3) CONTACT/PHONE Ian Parkinson 781-4540	
(4) SUBJECT Request to approve a contract with Patrick Elliot, in an amount not to exceed \$8,000 annually, to provide specialized services as related to coroner and pathological investigations through June 30, 2014.			
(5) RECOMMENDED ACTION It is recommended that the Board approve a contract with Patrick Elliot, in an amount not to exceed \$8,000 annually, to provide specialized services as related to coroner and pathological investigations through June 30, 2014.			
(6) FUNDING SOURCE(S) General Fund	(7) CURRENT YEAR FINANCIAL IMPACT \$8,000.00	(8) ANNUAL FINANCIAL IMPACT \$8,000.00	(9) BUDGETED? Yes
(10) AGENDA PLACEMENT <input checked="" type="checkbox"/> Consent <input type="checkbox"/> Presentation <input type="checkbox"/> Hearing (Time Est. _____) <input type="checkbox"/> Board Business (Time Est. _____)			
(11) EXECUTED DOCUMENTS <input type="checkbox"/> Resolutions <input checked="" type="checkbox"/> Contracts <input type="checkbox"/> Ordinances <input type="checkbox"/> N/A			
(12) OUTLINE AGREEMENT REQUISITION NUMBER (OAR) N/A		(13) BUDGET ADJUSTMENT REQUIRED? BAR ID Number: <input type="checkbox"/> 4/5th's Vote Required <input checked="" type="checkbox"/> N/A	
(14) LOCATION MAP N/A	(15) BUSINESS IMPACT STATEMENT? No	(16) AGENDA ITEM HISTORY <input checked="" type="checkbox"/> N/A Date _____	
(17) ADMINISTRATIVE OFFICE REVIEW Geoff O'Quest, Administrative Analyst.			
(18) SUPERVISOR DISTRICT(S) All Districts -			

County of San Luis Obispo



TO: Board of Supervisors

FROM: Sheriff - Coroner / Ian Parkinson
781-4540

DATE: 10/16/2012

SUBJECT: Request to approve a contract with Patrick Elliot, in an amount not to exceed \$8,000 annually, to provide specialized services as related to coroner and pathological investigations through June 30, 2014.

RECOMMENDATION

It is recommended that the Board approve a contract with Patrick Elliot, in an amount not to exceed \$8,000 annually, to provide specialized services as related to coroner and pathological investigations through June 30, 2014.

DISCUSSION

On April 17, 2012, your Board authorized a lease for a Coroner's Office and morgue, which has recently become operational. It is currently being utilized with anticipated cost savings from the previous arrangement for the services provided. As part of the business needs in operating a morgue, specialized coroner and pathological investigations require specialized services in handling decedents and preparing them for return to mortuaries. This contract with Patrick Elliot is to provide those services as needed, in an amount not to exceed \$8,000 annually.

OTHER AGENCY INVOLVEMENT/IMPACT

Human Resources has reviewed and provided input on this contract, and County Counsel has reviewed and approved the contract as to form and legal effect.

FINANCIAL CONSIDERATIONS

This contract will be funded from within the operational budget for the Sheriff's Office, specifically the Coroner's Office and morgue. This is a new service provided by the Sheriff's Office and will not exceed \$8,000 annually. This amount is included in the FY 2012-13 adopted budget. There will be no additional net-county cost arising from this contract.

RESULTS

Approval of this request will provide increased efficiency and safety for employees, and increased protection of evidence in criminal investigations. This action supports the County's desired community-wide results of A Safe Community.

ATTACHMENT

Autopsy Technician Contract, Oct. 2012