

**COUNTY OF SAN LUIS OBISPO BOARD OF SUPERVISORS
AGENDA ITEM TRANSMITTAL**

(1) DEPARTMENT Library, SLO City-County	(2) MEETING DATE 10/16/2012	(3) CONTACT/PHONE Brian Reynolds / 805-781-5784	
(4) SUBJECT Request to declare the chandelier in the lobby of 6555 Capistrano in Atascadero, the future site of the new Atascadero Library, to be surplus County equipment, so that it may be sold and the proceeds added to the funding for the construction of new Atascadero Library.			
(5) RECOMMENDED ACTION Staff recommends that the Board declare the chandelier in the lobby of 6555 Capistrano in Atascadero to be surplus County equipment, so that it may be sold and the proceeds added to the funding for the construction of the new Atascadero Library.			
(6) FUNDING SOURCE(S) N/A	(7) CURRENT YEAR FINANCIAL IMPACT \$0.00	(8) ANNUAL FINANCIAL IMPACT \$0.00	(9) BUDGETED? NA
(10) AGENDA PLACEMENT <input checked="" type="checkbox"/> Consent <input type="checkbox"/> Presentation <input type="checkbox"/> Hearing (Time Est. _____) <input type="checkbox"/> Board Business (Time Est. _____)			
(11) EXECUTED DOCUMENTS <input type="checkbox"/> Resolutions <input type="checkbox"/> Contracts <input type="checkbox"/> Ordinances <input checked="" type="checkbox"/> N/A			
(12) OUTLINE AGREEMENT REQUISITION NUMBER (OAR) N/A		(13) BUDGET ADJUSTMENT REQUIRED? BAR ID Number: NA <input type="checkbox"/> 4/5th's Vote Required <input checked="" type="checkbox"/> N/A	
(14) LOCATION MAP N/A	(15) BUSINESS IMPACT STATEMENT? N/A	(16) AGENDA ITEM HISTORY <input checked="" type="checkbox"/> N/A Date _____	
(17) ADMINISTRATIVE OFFICE REVIEW Geoff O'Quest, Administrative Analyst			
(18) SUPERVISOR DISTRICT(S) All Districts			

County of San Luis Obispo



TO: Board of Supervisors

FROM: Library, SLO City-County / Brian Reynolds / 805-781-5784

DATE: 10/16/2012

SUBJECT: Request to declare the chandelier in the lobby of 6555 Capistrano in Atascadero, the future site of the new Atascadero Library, to be surplus County equipment, so that it may be sold and the proceeds added to the funding for the construction of new Atascadero Library.

RECOMMENDATION

Staff recommends that the Board declare the chandelier in the lobby of 6555 Capistrano in Atascadero to be surplus County equipment, so that it may be sold and the proceeds added to the funding for the construction of the new Atascadero Library.

DISCUSSION

The County and the Friends of the Atascadero are currently engaged in a joint project to design and construct a new County Library in an existing building at 6555 Capistrano in Atascadero. The project is currently in the design phase, with construction targeted to begin in early calendar year 2013. The County is also concurrently running a project to design and construct a North County Services Center on the second floor of the same building. The Services Center will include north county office space for personnel from the offices of the Clerk-Recorder, Planning and Building, and the Assessor.

The Capistrano building includes a large brass and crystal chandelier in the ground floor lobby, directly over the entrance to the library. The chandelier does not fit within the expected design and future use of the building, and would need to be removed and disposed of once construction begins, at a cost to the project.

As an alternative to this, the County Library and the Friends of the Atascadero Library agree that a better solution would be to sell the chandelier and use any proceeds to help pay for the Library project. To do this, however, the Board of Supervisors must declare the chandelier to be a "surplus" or unneeded piece of equipment.

If the Board agrees to surplus the chandelier, the Friends of the Atascadero Library will offer it for sale in its current location in the lobby of the Capistrano building, where any potential buyers will be able to view and most fully appreciate it. As a condition of sale, the purchaser will be required to make and pay for the arrangement necessary to safely remove and transport the chandelier. If the chandelier is not sold and removed by the start of construction, it will be removed at a cost to the project and disposed of.

OTHER AGENCY INVOLVEMENT

General Services, Risk Management and County Counsel have been consulted as part of the development of the recommended action.

FINANCIAL CONSIDERATIONS

Per prior agreement, costs related to common areas and other shared functions of the building will be split 68%-32%

between the Library and the Services Center respectively. If the chandelier is not sold prior to construction, the cost of removing and transporting the chandelier will be split 68%-32% between the Library project and the North County Services Center project. If the chandelier is sold prior to the start of construction, the buyer will bear the costs of removal and transportation. The proceeds of the sale will be split between the Library (68%) and Services Center (32%) projects. The Library portion of the proceeds would be shared equally between the County and the Friends of the Atascadero Library.

RESULTS

If the chandelier is declared surplus and sold, the proceeds from the sale will add funding to the Library project, rather than being demolished and disposed of.