

**COUNTY OF SAN LUIS OBISPO BOARD OF SUPERVISORS  
AGENDA ITEM TRANSMITTAL**

(1) DEPARTMENT Planning and Building		(2) MEETING DATE 8/21/2012	(3) CONTACT/PHONE Morgan Torell, Planner III/781-5113	
(4) SUBJECT Request to approve General Fund allocations for the Community Action Partnership of San Luis Obispo County (CAPSLO), the Women's Shelter Program of San Luis Obispo County, the North County Women's Shelter and Resource Center, Transitional Food and Shelter, and the El Camino Homeless Organization to provide homeless services, and approve a contract with CAPSLO in the amount of \$64,858 for operation of the Maxine Lewis Homeless Shelter.				
(5) RECOMMENDED ACTION Staff recommends that your Board: 1) Approve the funding amounts as described in Table A in this report, 2) Approve the contract attached in Exhibit A, and 3) Authorize the Chairperson to sign				
(6) FUNDING SOURCE(S) General Fund	(7) CURRENT YEAR FINANCIAL IMPACT \$187,500	(8) ANNUAL FINANCIAL IMPACT \$187,500	(9) BUDGETED? Yes	
(10) AGENDA PLACEMENT <input type="checkbox"/> Consent <input type="checkbox"/> Presentation <input type="checkbox"/> Hearing (Time Est. _____) <input checked="" type="checkbox"/> Board Business (Time Est. 30 min _____)				
(11) EXECUTED DOCUMENTS <input type="checkbox"/> Resolutions <input checked="" type="checkbox"/> Contracts <input type="checkbox"/> Ordinances <input type="checkbox"/> N/A				
(12) OUTLINE AGREEMENT REQUISITION NUMBER (OAR) 19001192		(13) BUDGET ADJUSTMENT REQUIRED? BAR ID Number: <input type="checkbox"/> 4/5th's Vote Required <input checked="" type="checkbox"/> N/A		
(14) LOCATION MAP N/A	(15) BUSINESS IMPACT STATEMENT? No	(16) AGENDA ITEM HISTORY <input checked="" type="checkbox"/> N/A Date _____		
(17) ADMINISTRATIVE OFFICE REVIEW Reviewed by Leslie Brown				
(18) SUPERVISOR DISTRICT(S) All Districts -				

## County of San Luis Obispo



TO: Board of Supervisors

FROM: Planning and Building / Morgan Torell, Planner III

VIA: Chuck Stevenson, AICP, Long Range Planning Division Manager

DATE 8/21/2012

SUBJECT: Request to approve General Fund allocations for the Community Action Partnership of San Luis Obispo County (CAPSLO), the Women's Shelter Program of San Luis Obispo County, the North County Women's Shelter and Resource Center, Transitional Food and Shelter, and the El Camino Homeless Organization to provide homeless services, and approve a contract with CAPSLO in the amount of \$64,858 for operation of the Maxine Lewis Homeless Shelter.

### **RECOMMENDATION**

Staff recommends that your Board:

- 1) Approve the funding amounts as described in Table A in this report,
- 2) Approve the contract attached in Exhibit A, and
- 3) Authorize the Chairperson to sign

### **DISCUSSION**

On June 19, 2012, the Board of Supervisors adopted its annual budget for the fiscal year covering the period from July 1, 2012, to June 30, 2013, including \$180,000 in County funding for use by local nonprofit organizations providing homeless sheltering services. The budget includes an additional \$7,500 for use by Community Actions Partnership (CAPSLO) to provide a warming station during periods of harsh weather.

In previous years, the nonprofit organizations reached consensus with each other regarding the appropriate allocations of the \$180,000 and County staff then incorporated those amounts into the contracts between the County and each organization. However, the County is using a different process this year to set those allocations in order to provide improved public transparency for the process and because there did not appear to be consensus among the nonprofit organizations.

Under the new process:

- (1) the County invited applications from the five homeless sheltering service programs,
- (2) the Planning and Building Department reviewed the applications and prepared a report to the Homeless Services Oversight Council ("HSOC"), requesting a recommendation for funding, and
- (3) staff is presenting the HSOC's funding recommendations to your Board of Supervisors for approval.

County staff reviewed the relative costs and mixes of funding sources of the five programs to identify factors that might be considered in the allocation process, such as:

- The organization obtained funding from available sources, including both public and private sources.
- The relative costs per client served.
- The regional amounts of funding from all sources in support of homeless sheltering services compare to the distribution of the homeless population.
- The organization is striving to implement the strategies of the Ten Year Plan to End Homelessness.
- The organization has, or is building, its administrative capacity to use public funds.

Comparing outcomes of the programs may be part of the evaluation next year if data from the Homeless Management Information System (HMIS) for all the programs is available by then.

While the proportion of homeless persons in the North County is nearly the same as in the Central County, the funding for homeless sheltering services is not similarly balanced. Over two thirds of all homeless sheltering funding is allocated to the Central County region, reflecting the fact that San Luis Obispo is the center of the county, is where most social and health services are based, and the region provides services for homeless persons countywide. It is important to stress that supporting regional service centers is appropriate, but if the resources are spread too widely, the central base of homeless services in SLO could be vulnerable to insufficient funding.

After reviewing this and other information, staff did not find sufficient reason for making major changes to the proportions of County General Fund Support (“GFS”) that these organizations received last year. However, ECHO is making progress in building its administrative capacity to use local and federal funds properly by participating in HMIS, hiring a full time Executive Director, and working to secure and improve its physical site and improvements. Therefore, the HSOC recommends increasing ECHO's GFS by \$2,150, which is half of the increase over last year that ECHO requested. Furthermore, HSOC recommends decreasing the allocations of GFS for the other organizations proportionally to accommodate this shift of \$2,150. Therefore, the HSOC believes that the distribution of funding resources shown below is appropriate for the coming year.

<b>Program</b>	<b>FY 11/12 GFS Actual</b>	<b>FY 12/13 GFS Recommended</b>	<b>Percentage of Total 12/13 GFS Allocation</b>	<b>Change from 11/12 Allocation</b>
Transitional Food and Shelter (TFS)	\$8,010	\$7,897	4.4%	(\$113)
North County Women’s Shelter & Resource Center (NCWSRC)	\$26,244	\$25,872	14.4%	(\$372)
El Camino Homeless Organization (ECHO)	\$28,170	\$30,320	16.8%	\$2,150
Women’s Shelter Program of SLO County (WSP)	\$13,500	\$13,309	7.4%	(\$191)
Prado Day Center by Community Action Partnership (Prado)	\$38,286	\$37,744	21.0%	(\$542)
Maxine Lewis Memorial Shelter by Community Action Partnership (MLM)	\$65,790	\$64,858	36.0%	(\$932)
<b>Total</b>	<b>\$180,000</b>	<b>\$180,000</b>	<b>100%</b>	<b>0</b>

Another factor that staff considered is the timing of this funding decision. The nonprofit organizations have already prepared their annual budgets for the coming year, including assumptions about the amount of County GFS they will receive. Making major changes to the County GFS at this point in time could be challenging for some of them to accommodate. This is why staff plans to start this process earlier next year.

Staff recommends that your Board approve the HSOC's recommendations to allocate funding as described in Table A. Staff also recommends that your Board approve the contract with CAPSLO for the Maxine Lewis Memorial Shelter as attached in Exhibit A because it is a contract exceeding \$50,000.

**Table A**

<b>Program</b>	<b>FY 12/13 GFS Recommended</b>	<b>Percentage of Total 12/13 GFS Allocation</b>
Transitional Food and Shelter (TFS)	\$7,897	4.4%
North County Women's Shelter & Resource Center (NCWSRC)	\$25,872	14.4%
El Camino Homeless Organization (ECHO)	\$30,320	16.8%
Women's Shelter Program of SLO County (WSP)	\$13,309	7.4%
Prado Day Center by Community Action Partnership (Prado)	\$37,744	21.0%
Maxine Lewis Memorial Shelter by Community Action Partnership (MLM)	\$64,858	36.0%
<b>Total</b>	<b>\$180,000</b>	<b>100%</b>

**OTHER AGENCY INVOLVEMENT/IMPACT**

Planning Department staff worked with County Counsel and the HSOC to prepare this request. County Counsel approved the contract as to form and legal effect.

**FINANCIAL CONSIDERATIONS**

A budget adjustment is not necessary, as the requested allocation of funds does not change the General Fund budget.

**RESULTS**

The nonprofit organizations together anticipate providing overnight beds for approximately 148 homeless persons per night in the 12/13 fiscal year. Additionally, approximately 130 persons per day will be served by the Prado Day Center and approximately 600 extra overnight beds will be provided during the winter months at the Prado Day Center. These funded activities will further the Communitywide Indicator of a Healthy Community through homeless assistance programs.

**ATTACHMENTS**

1. Exhibit A - Contract with CAPSLO for the Maxine Lewis Memorial Shelter Program
2. Exhibit B – Homeless Services Oversight Committee (HSOC) Staff Report