

EXHIBIT A

**CONTRACT BETWEEN THE COUNTY OF SAN LUIS OBISPO AND
COMMUNITY ACTION PARTNERSHIP OF SAN LUIS OBISPO COUNTY, INC.
FOR THE OPERATION OF THE MAXINE LEWIS MEMORIAL HOMELESS SHELTER**

THIS CONTRACT is made and entered into this _____ day of _____, 2012, by and between Community Action Partnership of San Luis Obispo County, Inc., a California nonprofit corporation (hereinafter referred to as "Contractor"), and the County of San Luis Obispo, a political subdivision of the State of California (hereinafter referred to as "the County").

WITNESSETH:

WHEREAS, the County of San Luis Obispo sees a need to provide emergency shelter for homeless residents of this county; and

WHEREAS, on June 19, 2012, the San Luis Obispo County Board of Supervisors approved funding in the amount of \$187,500 from the County of San Luis Obispo's General Fund for emergency shelter for the county's homeless population; and

WHEREAS, the Contractor will receive \$64,858 of that \$187,500 General Fund money for operation of the Maxine Lewis Memorial Homeless Shelter in the City of San Luis Obispo (hereinafter referred to as the "Project"); and

WHEREAS, Contractor is an eligible entity to act as designated project sponsor and, as such, Contractor will carry out the Project from July 1, 2012 to June 30, 2013.

NOW, THEREFORE in consideration of the mutual promises, recitals and other provisions hereof, the parties agree as follows:

1. **Scope of Activities.** The Project shall consist of operating the Maxine Lewis Memorial Homeless Shelter and also of coordination with the Interfaith Coalition for the Homeless for "overflow" sheltering services, all of which will provide the following services to homeless persons: nighttime shelter, dinner and breakfast, showers, bathrooms, phone/message services, access to case management, and information and referral to a wide range of community services. Over the 12 month period, the funds shall be used to assist a daily average of approximately 74 homeless persons and an annual total of approximately 880 unduplicated persons. The Project also consists of reporting in the Homeless Management Information System (hereinafter referred to as

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"HMIS"), as provided in sections 2 through 8 below.

2. **Reporting.** During the term of this Contract, Contractor shall submit quarterly progress reports, using the form attached as Attachment A hereto, to the County Department of Planning and Building. This information shall include expenses to date and problems encountered and corrective actions taken. Quarterly reports shall be submitted to the County within 30 days after the end of each quarter. Contractor shall also submit a project completion report by August 31, 2013; or by a date agreed upon thereafter. The project completion report shall include the number of unduplicated persons served and a description of the leveraging of funds (how the County funds were used in conjunction with other funds).

In addition, the Contractor shall maintain a list of all persons receiving benefits from the program and collect all other required HMIS data elements per HMIS Data Standards Revised Notice dated March 2010 and as revised thereafter ("Data"), and report this information in the Homeless Management Information System.

3. **Aggregate Data and Reports.** Aggregate HMIS Data received from Contractor and other agencies providing homeless services affiliated with the County and included in the HMIS database shall be utilized by the County to (a) produce reports regarding utilization of housing and homelessness services; (b) track program outcomes; (c) provide accountability for entities that receive funds for use in providing housing and homelessness services in the San Luis Obispo County area; and (d) identify unfilled service needs and plan for the provision of new services.

From time to time, the County may publish and distribute community reports containing aggregate data from all agencies providing Homeless Services entering data into the HMIS database (the "Community Reports"). The Community Reports shall not identify specific individuals. Contractor hereby authorizes the County to include Contractor's Data in the Community Reports.

4. **Data Entry and Use.** The Contractor shall designate two users to enter HMIS Data. Each HMIS user must sign a HMIS User Agreement, as provided by the County. The Contractor shall collect and enter Data as required by the HMIS Data Standards, March 2010, and as revised thereafter.

The Contractor shall only enter or upload individuals in the HMIS database that exist as clients under the Contractor's jurisdiction. The Contractor shall not misrepresent its client base in the HMIS database by entering known, inaccurate information. All users must sign the HMIS User Agreement as provided by the County. The Contractor shall enter data into HMIS within 10 days of client intake and services.

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5. **Confidentiality (HMIS)**. The County shall provide and maintain Contractor's HMIS Data in such a way as to protect against revealing the identity of Contractor's clients to unauthorized agencies, individuals, or entities. The County shall take all reasonable action that it deems necessary and appropriate to prevent unauthorized use or disclosure of the Data.

The Contractor shall uphold relevant federal and state confidentiality regulations and laws that protect client records and the Contractor shall only release client records with written consent by the client, unless otherwise provided by law.

6. **Consent to Release of Information**. Contractor shall solicit consent from all of its clients by executing a "Client Notice and Consent for Release" form as provided by the County and as modified from time to time by the County, for purposes of authorizing Contractor to release the Data to the County and other County affiliated agencies and to include the Data in the HMIS database.

The County shall promptly notify Contractor of any modification to the "Client Notice and Consent for Release" form. The Contractor agrees not to release any confidential information received from the HMIS database to any organization or individual without proper client consent. The Contractor shall maintain appropriate documentation of client consent to participate in the HMIS database for a period of seven years.

7. **Validation Studies**. The County may periodically conduct formal validation studies of HMIS Data (hereinafter referred to as "Validation Studies"). In order to conduct the Validation Studies, staff selected by the County may review Contractor's records for purposes of verifying the validity of the information reported to the County and included in the HMIS database. Individuals involved in the conducting of any such Validation Studies shall sign a confidentiality agreement requiring them to maintain the confidentiality of the Data pertaining to a particular Contractor client.

Contractor hereby authorizes the County to review Contractor's records for purposes of verifying the validity of the information reported to the County.

8. **Inter-Agency Data Sharing**. The HMIS program is designed to permit sharing of Data between the County affiliated agencies. Contractor may share Data with other County affiliated agencies provided such sharing of Data is in accordance with the County standards and policies, the San Luis Obispo HMIS Policies and Procedures Manual, and this Contract. Contractor shall identify those County affiliated agencies with which it desires to share Data and specify the Data to be shared with each County affiliated agency on Attachment C attached hereto prior to sharing any HMIS data. Contractor shall promptly notify the County of any change in the information provided in

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Attachment C. Notwithstanding the foregoing, Contractor shall not share Data with any agency that has not entered into an HMIS Agency Agreement with the County.

9. **Term of Agreement.** The term of this Contract shall commence on the effective date of July 1, 2012 and shall terminate June 30, 2013, unless said work is completed prior to that date or unless sooner terminated as hereinafter provided. It is understood that this Contract is effective July 1, 2012, and covers any documented services which may have been provided between July 1, 2012, and the date of execution of this Contract and which were performed in the best interest of the public health and welfare. The retroactive date is necessary to provide for the continuity of said services.

10. **Compensation.** The County will pay Contractor a maximum amount of \$64,858 for carrying out the Project to the satisfaction of the County. The County will pay Contractor in staged payments throughout the performance of this Contract. The timing of these payments is tied to services provided by Contractor and approved and accepted by County, but shall not be made more often than twice monthly. Contractor shall request payments from the County at least quarterly using the attached form as described in "Attachment B". In no instance shall the County be liable for any costs for the Project in excess of \$64,858, nor for any unauthorized or ineligible costs.

11. **Termination of Contract for Convenience of Either Party.** Either party may terminate this Contract at any time by giving to the other party 30 days written notice of such termination. Termination shall have no effect upon the rights and obligations of the parties arising out of any transaction occurring prior to the effective date of such termination. Contractor shall be paid for all work satisfactorily completed prior to the effective date of said termination.

12. **Termination of Agreement for Cause.** If Contractor fails to perform Contractor's duties to the satisfaction of the County, or if Contractor fails to fulfill in a timely and professional manner Contractor's obligations under this contract, or if Contractor shall violate any of the terms or provisions of this Contract, or if Contractor, Contractor's agents or employees fail to exercise good behavior either during or outside of working hours that is of such a nature as to bring discredit upon the County, then County shall have the right to terminate this Contract effective immediately upon the County giving written notice thereof to the Contractor. Termination shall have no effect upon the rights and obligations of the parties arising out of any transaction occurring prior to the effective date of such termination. Contractor shall be paid for all work satisfactorily completed prior to the effective date of such termination. If County's termination of Contractor for cause is defective for any reason, including but not limited to County's reliance on erroneous facts concerning Contractor's performance, or any defect in notice

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thereof, County's maximum liability shall not exceed the amount payable to Contractor under paragraph 10 above.

13. **Employment Status**. Contractor shall, during the entire term of the Contract, be construed to be an independent Contractor and nothing in this Contract is intended nor shall be construed to create an employer-employee relationship, a joint venture relationship, or to allow County to exercise discretion or control over the professional manner in which Contractor performs the services which are the subject matter of this Contract; provided always, however, that the services to be provided by Contractor shall be provided in a manner consistent with all applicable standards and regulations governing such services.

Contractor understands and agrees that Contractor's personnel are not and will not be eligible for membership in or any benefits from any County group plan for hospital, surgical or medical insurance or for membership in any county retirement program or for paid vacation, paid sick leave or other leave, with or without pay or for any other benefit which accrues to a County employee.

14. **Audit**

a. All records, accounts, documentation and other materials deemed to be relevant to the Project by the County shall be accessible at any time to the authorized representatives of the County, on reasonable prior notice, for the purpose of examination or audit. The County may require Contractor, at its sole expense, to have its records and accounts audited annually by an accountant licensed by the State of California and approved in advance by the County Auditor-Controller, and to present said audit to the County within thirty (30) days after completion of the audit. County may make its own audit of Contractor's records and accounts at any time, if County so desires. Financial records should clearly demonstrate that the County funds have been spent for the intended purposes as described in the Scope of Work under this Contract.

b. The County shall have the right through its representative, and at all reasonable times, to inspect such books and records; and Contractor hereby agrees that all such records and instruments are available to the County. All State and Federal tax returns of Contractor insofar as this Contract is concerned shall also be made available to the County for accounting purposes if requested.

15. **Indemnification**. Contractor shall defend, indemnify and hold harmless the County, its officers and employees from all claims, demands, damages, costs, expenses, judgments, attorney fees, liabilities or other losses that may be asserted by any person or entity, and that arise out of or are made in connection with the acts or omissions relating to the performance of any duty, obligation, or work hereunder by the

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Contractor, its agents, employees, or other independent contractors directly responsible to Contractor. The obligation to indemnify shall be effective and shall extend to all such claims and losses, in their entirety, even when such claims or losses arise from the comparative negligence of the County, its officers and employees. However, this indemnity will not extend to any claims or losses arising out of the sole negligence or willful misconduct of the County, its officers and employees.

The preceding paragraph applies to any theory of recovery relating to said act or omission, including but not limited to the following:

1. Violation of statute, ordinance, or regulation.
2. Professional malpractice.
3. Willful, intentional or other wrongful acts, or failures to act.
4. Negligence or recklessness.
5. Furnishing of defective or dangerous products.
6. Premises liability.
7. Strict Liability.
8. Violation of civil rights.
9. Violation of any federal or state statute, regulation, or ruling resulting in a determination by the Internal Revenue Service, California Franchise Tax Board or any other California public entity responsible for collecting payroll taxes, when the Consultant is not an independent contractor.

It is the intent of the parties to provide the County the fullest indemnification, defense, and "hold harmless" rights allowed under the law. If any word(s) contained herein are deemed by a court to be in contravention of applicable law, said word(s) shall be severed from this contract and the remaining language shall be given full force and effect.

16. **Insurance**. Contractor, at its sole cost and expense, shall purchase and maintain the insurance policies set forth below on all of its operations under this Contract. Such policies shall be maintained for the full term of this Contract and related warranty period (if applicable) and shall provide products/completed operations coverage for four (4) years following completion of Contractor's work under this Contract and acceptance by the County. Any failure to comply with reporting provisions(s) of the policies referred to above shall not affect coverage provided to the County, its officers, employees, volunteers and agents. For purposes of the insurance policies required hereunder, the term "County" shall include officers, employees, volunteers and agents of the County if San Luis Obispo, California, individually or collectively.

A. **Minimum Scope and Limits for Required Insurance Policies**

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The following policies shall be maintained with insurers authorized to do business in the State of California and shall be issued under forms of policies satisfactory to the County:

1. Commercial General Liability Insurance Policy ("CGL")
Policy shall include coverage at least as broad as set forth in Insurance Services Office (herein "ISO") Commercial General Liability coverage (Occurrence Form CG 0001) with policy limits not less than the following:
\$1,000,000 each occurrence (combined single limit);
\$1,000,000 for personal injury liability;
\$1,000,000 aggregate for products-completed operations; and,
\$1,000,000 general aggregate.
The general aggregate limits shall apply separately to Contractor's work under this Contract.
2. Business Automobile Liability Policy ("BAL")
Policy shall include coverage at least as broad as set forth in Insurance Services Office Business Automobile Liability Coverage Code 1 "Any Auto" (Form CA 0001). This policy shall include a minimum combined single limit of not less than one-million (\$1,000,000) dollars for each accident, for bodily injury and/or property damage. Such policy shall be applicable to vehicles used in pursuit of any of the activities associated with this Contract. Contractor shall not provide a Comprehensive Automobile Liability policy which specifically lists scheduled vehicles without the express written consent of County.
3. Workers Compensation and Employer's Liability Insurance Policy ("WC/EL")
This policy shall include at least the following coverage and policy limits:
 - i. Workers' Compensation insurance as required by the laws of the State of California; and
 - ii. Employer's Liability Insurance Coverage B with coverage amounts not less than one million (\$1,000,000) dollars each accident/Bodily Injury (herein "BI"); one million (\$1,000,000) dollars policy limit BI by disease; and, one million (\$1,000,000) dollars each employee BI by disease.

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B. Deductibles and Self-Insurance Retentions

Any deductibles and/or self-insured retentions which apply to any of the insurance policies referred to above shall be declared in writing by Contractor and approved by the County before work is begun pursuant to this Contract. At the option of the County, Contractor shall either reduce or eliminate such deductibles or self-insured retentions as respect the County, its offices, employees, volunteers and agents, or shall provide a financial guarantee satisfactory to the County guaranteeing payment of losses and related investigations, claim administration, and/or defense expenses.

C. Endorsement

All of the following clauses and endorsements, or similar provisions, are required to be made a part of insurance policies indicated in parentheses below:

1. A "Cross Liability", "Severability of Interest" or "Separation of Insureds" clause (CGL & BAL);
2. The County of San Luis Obispo, its officers, employees, volunteers and agents are hereby added as additional insureds with respect to all liabilities arising out of Contractor's performance of work under this Contract (CGL & BAL);
3. If the insurance policy covers an "accident" basis, it must be changed to "occurrence" (CGL & BAL);
4. This policy shall be considered primary insurance with respect to any other valid and collectible insurance County may possess, including any self-insured retention County may have, and any other insurance County does possess shall be considered excess insurance only and shall not be called upon to contribute to this insurance (CGL & BAL);
5. No cancellation or non-renewal of this policy, or reduction of coverage afforded under the policy, shall be effective until written notice has been given at least thirty (30) days prior to the effective date of such reduction or cancellation to County at the address set forth below (CGL, BAL, & WC/EL);
6. Contractor and its insurers shall agree to waive all rights of subrogation against the County, its officers, employees, volunteers and agents for any loss arising under this Contract (CGL); and

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7. Deductibles and self-insured retentions must be declared (All Policies).

D. Absence of Insurance Coverage

County may direct Contractor to immediately cease all activities with respect to this Contract if it determines that Contractor fails to carry, in full force and affect, all insurance policies with coverages at or above the limits specified in this Contract. Any delays or expense caused due to stopping of work and change of insurance shall be considered Contractor's delay and expense. At the County's discretion, under conditions of lapse, the County may purchase appropriate insurance and charge all costs related to such policy to Contractor.

E. Proof of Insurance Coverage and Coverage Verification

Prior to commencement of work under this Contract, and annually thereafter for the term of this Contract, Contractor, or each of Contractor's insurance brokers or companies, shall provide County a current copy of a Certificate of Insurance, on an Accord or similar form, which includes complete policy coverage verification, as evidence of the stipulated coverages. All of the insurance companies providing insurance for Contractor shall have, and provide evidence of, a Best Rating Service rate of A VI or above. The Certificate of Insurance and coverage verification and all other notices related to cancellation or non-renewal shall be mailed to:

Morgan Torell, Planner III
Department of Planning and Building
976 Osos Street, Room 300
San Luis Obispo, CA 93408

17. **Entire Agreement and Modification.** This Contract supersedes all previous contracts and constitutes the entire understanding of the parties hereto. Contractor shall be entitled to no other benefits than those specified herein. No changes, amendments or alterations shall be effective unless in writing and signed by both parties. Contractor specifically acknowledges that in entering into and executing this Contract, Contractor relies solely upon the provisions contained in this Contract and no others.

18. **Funding for Additional Services.** Funding of any programs, projects, or services beyond the term of this Contract, by any new contract or amendment or extension of this Contract, have not been authorized and will depend upon County's determination of satisfactory performance of this Contract by Contractor and upon the

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availability to County of additional funds allocated for such purposes. Neither County nor any employee of County has made any promise or commitment, express or implied, that any additional funds will be paid or made available to Contractor for the purpose of this Contract over and above the funds expressly allocated under the terms of this Contract.

19. **Non-Assignment of Contract.** Inasmuch as this Contract is intended to secure the specialized services of the Contractor, Contractor may not assign, transfer, delegate or sublet any interest therein without the prior written consent of County and any such assignment, transfer, delegation or sublease without the County's prior written consent shall be considered null and void.

20. **Binding on Successors in Interest.** All provisions of this Contract shall be binding on the parties and their heirs, assigns and successors in interest.

21. **Compliance with City, County and State Laws and Regulations.** Contractor agrees to comply with all city, county and state laws and regulations that pertain to construction, health and safety, labor, fair employment practices, equal opportunity and all other matters applicable to Contractor, its subcontractors, and the Project.

22. **Equal Employment Opportunity.** During the performance of this contract, the Contractor agrees that it will not discriminate against any employee or applicant for employment because of race, color, religion, sex, or national origin, and hereby promises to comply with the provision on contractor agreements contained in Presidential Executive Order Number 11246 as amended by Executive Order 11375 and as supplemented in Department of Labor regulation (41 CFR Part 60).

23. **Constitutional Prohibition.** Contractor agrees to comply with 24 CFR Sec. 570.200(j) regarding the First Amendment Church/State principles.

24. **Law Governing and Forum Selection.** This Contract has been executed and delivered in the State of California, and the validity, enforceability and interpretation of any of the clauses of this Contract shall be determined and governed by the law of the State of California. All duties and obligations of the parties created hereunder are performable in San Luis Obispo County, and a state court in such County shall be that forum for any action, or proceeding that may be brought, or arise out of, in connection with or by reason of this Contract.

25. **Enforceability.** If any term, covenant, condition or provision of this Contract is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remainder of the provisions hereof shall remain in full force and effect and shall in no way be affected, impaired or invalidated thereby.

26. **Effect of Waiver.** County's waiver of a breach of any one term, covenant or

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other provision of this Contract shall not be a waiver of a subsequent breach of the same term, covenant or provision of this Contract or of the breach of any other term, covenant or provision of this Contract.

27. **Equipment and Supplies**. Contractor will provide all the equipment and supplies that are necessary to fulfill the requirements and obligations this Contract.

28. **Patents & Royalties**

A. The County will pay for two HMIS user licenses for the Contractor. Contractor shall provide and pay for all other licenses and royalties necessary for the legal use and operation of any of the equipment or specialties used in the Project. Certificates showing the payment of any such licenses or royalties, and permits for the use of any patented or copyrighted devices shall be secured and paid for by Contractor and delivered to the County upon completion of the Project, if required.

B. Contractor shall assume all costs arising from the use of patented materials, equipment, devices, or processes used in or incorporated in the Project and agrees to indemnify and hold harmless the County and its duly authorized representatives from all suits of law, or actions of every nature for or on account of the use of any patented materials, equipment, devices, or processes.

29. **Copyright**. Any reports, maps, documents or other materials produced in whole or part by Contractor or any subcontractor or person responsible to Contractor under this Contract shall be the property of the County and none shall be subject to an application for copyright by or on behalf of Contractor, subcontractor or any person responsible to Contractor during performance of this Contract.

30. **Confidentiality**. Contractor and County shall uphold relevant federal and state confidentiality regulations and laws that protect the records of the individuals receiving the described services. Any report prepared by Contractor for the County shall not identify by name any individual receiving the services described in Section 1 above.

31. **Cost Disclosure - Documents and Written Reports**. Pursuant to Government Code section 7550, if the total cost of this Contract is over \$5,000, the Contractor shall include in all final documents and in all written reports submitted a written summary of costs, which shall set forth the numbers and dollar amounts of all contracts and subcontracts relating to the preparation of such document or written report. The contract and subcontract numbers and dollar amounts shall be contained in a separate section of such document or written report.

When multiple documents or written reports are the subject or product of

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contracts, the disclosure section may also contain a statement indicating that the total contract amount represents compensation for multiple documents or written reports.

32. **Notices.** Unless otherwise provided, all notices herein required shall be in writing, and delivered in person or sent by United States first class mail, postage prepaid. Notices required to be given to County shall be addressed as follows: Jason H. Giffen, Director, Department of Planning and Building, 976 Osos Street, Room 300, San Luis Obispo, California, 93408. Notices required to be given to Contractor shall be addressed as follows: Elizabeth Steinberg, Chief Executive Officer, Community Action Partnership of San Luis Obispo County, Inc., 1030 Southwood Drive, San Luis Obispo, CA., 93401. Provided that any party may change such address by notice in writing to the other parties and thereafter notices shall be transmitted to the new address.

IN WITNESS WHEREOF, the parties hereto have executed this Contract as of the day and year first above written.

COUNTY OF SAN LUIS OBISPO

By: _____
Chairperson of the Board of Supervisors

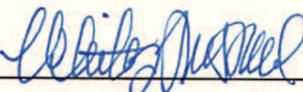
Approved by the Board of Supervisors on
_____, 2012

ATTEST:

Clerk of the Board of Supervisors

APPROVED AS TO FORM AND LEGAL EFFECT:

WARREN R. JENSEN
County Counsel

By:  _____
Deputy County Counsel

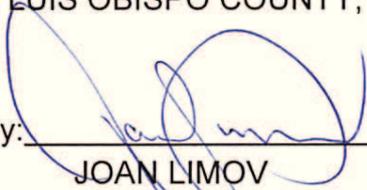
Dated: 8/7/12

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CONTRACTOR:

COMMUNITY ACTION PARTNERSHIP OF SAN LUIS OBISPO COUNTY, INC.,
a California nonprofit corporation

By: 
ELIZABETH "BIZ" STEINBERG
Chief Executive Officer

By: 
JOAN LIMOV
Chief Financial Officer

Dated: 8/1/12

Dated: 8/1/12

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ATTACHMENT A
 MAXINE LEWIS (SLO) HOMELESS SHELTER
 CONTRACTOR QUARTERLY REPORT FORM

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1. Contractor and Address: Community Action Partnership Operation of SLO Maxine Lewis Memorial Homeless Shelter 1030 Southwood Drive San Luis Obispo, CA 93401		2. Contact Person: _____ 3. Phone Number: _____		4. Program Year: 7/01/12 - 6/30/13 5. Report Period: _____ To _____		County of San Luis Obispo Date Received: Reviewed and Filed:	
Project (a)	Budget (b)	Expenses (c) this period	Expenses (d) previously reported	Expenses (e) to date (c+d)	Funds (f) received to date	Other Funds (g) received to date	Balance (h) available (b-e)
2012 SLO Co. General Fund	\$64,858						
Total	\$64,858						

Narrative - Status of Approved Activities:

Problems Encountered & Corrective Actions taken:

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Agency Name: CAPSLO	Program Name: Maxine Lewis Memorial Homeless Shelter
Year-End Report (Fiscal Year '12-'13)	July 1, 2012~June 30, 2013
Number of homeless individuals served	
Other performance measures (describe here):	
Other performance measures (describe here):	
Other funds used for this program:	
Federal Gov't (Grant name: _____)	Amount
Federal Gov't (Grant name: _____)	
State Gov't (Grant name: _____)	
State Gov't (Grant name: _____)	
Local Gov't - County (Grant name: _____)	
Local Gov't - City (Grant name: _____)	
Local Gov't - City (Grant name: _____)	
Local Gov't - City (Grant name: _____)	
Private Sources (i.e., grants, donations, volunteer work):	
1.	
2.	
3.	
4.	

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ATTACHMENT B

**COUNTY OF SAN LUIS OBISPO CONTRACTOR PAYMENT REQUEST FORM:
OPERATION OF THE SLO MAXINE LEWIS MEMORIAL HOMELESS SHELTER 2012**

Instructions: Complete this form, have an authorized person sign and date it, and mail it to Soutsida Inpravongviengkham, Accountant, Planning and Building Department, 976 Osos Street, Room 300, San Luis Obispo, CA 93408, (805) 781-4378. If you want the county to expedite processing of a payment, you can fax this form to Soutsida at (805) 781-5624 before mailing the original. Do not send to the County Auditor-Controller's Office.

Contractor name and address: (payment will be mailed to this address) Community Action Partnership Operation of SLO Maxine Lewis Memorial Homeless Shelter 1030 Southwood Drive San Luis Obispo, CA 93401	Request by: Signature: _____ Date: _____ Name: _____ Phone: _____		For county use only: Date received: _____ Voucher created: _____ Voucher approved: _____		
	Funding source	Total funds budgeted	Amount of this request	Previous requests	Balance after this payment
2012 SLO County General Fund	\$64,858	\$64,858	_____	_____	_____
Total	\$64,858	_____	_____	_____	_____

Comments:

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ATTACHMENT C

AGENCY AND DATA SHARING DESIGNATIONS

Sharing Agency:

Data/ Record Sets:

Name of Agency	Contact Person
Name of Agency	Contact Person