

**COUNTY OF SAN LUIS OBISPO BOARD OF SUPERVISORS
AGENDA ITEM TRANSMITTAL**

(1) DEPARTMENT Public Works	(2) MEETING DATE 8/7/2012	(3) CONTACT/PHONE Douglas A. Rion, County Surveyor (805) 781-5252	
(4) SUBJECT Request to approve a contract with JoAnn Head Land Surveying for professional land surveying services in the amount of \$63,000 to conduct a field survey to retrace the historic boundaries of the community of Oceao. District 4.			
(5) RECOMMENDED ACTION It is our recommendation that your Honorable Board approve a contract in the amount of \$63,000 with JoAnn Head Land Surveying and direct the Chairperson to sign the contract.			
(6) FUNDING SOURCE(S) Survey Monumentation Trust Fund	(7) CURRENT YEAR FINANCIAL IMPACT \$63,000.00	(8) ANNUAL FINANCIAL IMPACT N/A	(9) BUDGETED? Yes
(10) AGENDA PLACEMENT <input checked="" type="checkbox"/> Consent <input type="checkbox"/> Presentation <input type="checkbox"/> Hearing (Time Est. _____) <input type="checkbox"/> Board Business (Time Est. _____)			
(11) EXECUTED DOCUMENTS <input type="checkbox"/> Resolutions <input checked="" type="checkbox"/> Contracts <input type="checkbox"/> Ordinances <input type="checkbox"/> N/A			
(12) OUTLINE AGREEMENT REQUISITION NUMBER (OAR) 19001181		(13) BUDGET ADJUSTMENT REQUIRED? BAR ID Number: N/A <input type="checkbox"/> 4/5th's Vote Required <input checked="" type="checkbox"/> N/A	
(14) LOCATION MAP Attached	(15) BUSINESS IMPACT STATEMENT? No	(16) AGENDA ITEM HISTORY <input checked="" type="checkbox"/> N/A Date _____	
(17) ADMINISTRATIVE OFFICE REVIEW <i>Nikki J. Schmidt</i>			
(18) SUPERVISOR DISTRICT(S) District 4 -			

Reference: 12AUG07-C-4

County of San Luis Obispo



TO: Board of Supervisors
FROM: Public Works
Douglas A. Rion, County Surveyor
VIA: Dave Flynn, Deputy Director of Public Works
DATE: 8/7/2012

SUBJECT: Request to approve a contract with JoAnn Head Land Surveying for professional land surveying services in the amount of \$63,000 to conduct a field survey to retrace the historic boundaries of the community of Oceao. District 4.

RECOMMENDATION

It is our recommendation that your Honorable Board approve a contract in the amount of \$63,000 with JoAnn Head Land Surveying and direct the Chairperson to sign the contract.

DISCUSSION

San Luis Obispo County Ordinance 3.18.010 known as the "Survey Monument Preservation Ordinance of the County of San Luis Obispo" provides for the development of a survey monument preservation fund. The purpose of this fund is to provide for activities authorized by the County Surveyor in any retracement or re-monument survey of major historical land division lines and subdivision boundary lines within the county. The ordinance was adopted in 1978 pursuant to Sections 27584 and 27585 of the California Government Code. Monuments are objects such as iron pipes affixed with a stamped identification tag or cap placed by a surveyor to mark the location of land boundaries.

The Town of Oceano was created and subdivided as a result of historic maps filed in 1893, 1899, 1900, and 1901. The purpose of this project is to conduct a field survey to retrace the boundaries of those historic maps, search for and recover original monuments and re-monument the boundaries to provide survey control for future surveys within the area. The results of the field survey will be filed in a Record of Survey in accordance with Business and Professions Code 8762 ("The Land Surveyor's Act").

The limits of work for this survey are shown on the attached vicinity map. The area of and adjacent to the Oceano Airport is excluded for the scope of this project because a comprehensive survey of that area was conducted in 2002 under contract with the County's General Services Agency, and has been filed with the County Recorder's Office.

County Purchasing Policy requires a formal Request for Proposal (RFP) process for contracts over \$25,000. The purchasing group within the General Service Agency (GSA) assisted with the preparation of the RFP for this project. Nine proposals were received and evaluated by a three member selection committee. The selection committee followed the Proposal Selection Procedures issued by GSA effective July 1, 2010. JoAnn Head Land Surveying was selected after their proposal was identified as the best overall service provider for the project.

OTHER AGENCY INVOLVEMENT/IMPACT

General Service Agency Purchasing assisted with preparation and issuing the Request for Proposal. A staff member of the Department of Planning and Building assisted in the proposal selection process. County Counsel has approved the contract as to form and legal effect.

FINANCIAL CONSIDERATIONS

The full contract amount of \$63,000 is within the budgeted amount of \$124,000 for all Survey Monumentation Fund work in Fiscal Year 12/13. The fund's revenues are collected by means of a "user's fee" of ten dollars as a condition to the filing or recording of most grant deeds conveying real property within the un-incorporated areas of the county.

RESULTS

Approval of the recommended action will provide for the retracement and monumentation of major historical land division lines as intended by the Survey Monumentation Preservation Ordinance in the community of Oceano.

File: 770.131.01

Reference: 12AUG07-C-4

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ATTACHMENTS

1. Vicinity Map
2. Professional Land Surveying Contract JoAnn Head