

**COUNTY OF SAN LUIS OBISPO BOARD OF SUPERVISORS
AGENDA ITEM TRANSMITTAL**

(1) DEPARTMENT Public Works	(2) MEETING DATE 6/19/2012	(3) CONTACT/PHONE John Diodati, Department Administrator (805) 788-2832	
(4) SUBJECT Submittal of a contract authorizing the San Luis Obispo Regional Transit Authority to provide management, administrative, financial and transit vehicle services for the County.			
(5) RECOMMENDED ACTION It is recommended that your Honorable Board approve the attached contract authorizing the San Luis Obispo Regional Transit Authority (SLORTA) to provide management, administrative, financial and transit vehicle services for the County of San Luis Obispo.			
(6) FUNDING SOURCE(S) State Transportation Development Act	(7) CURRENT YEAR FINANCIAL IMPACT N/A	(8) ANNUAL FINANCIAL IMPACT \$885,000.00	(9) BUDGETED? Yes
(10) AGENDA PLACEMENT <input checked="" type="checkbox"/> Consent <input type="checkbox"/> Presentation <input type="checkbox"/> Hearing (Time Est. _____) <input type="checkbox"/> Board Business (Time Est. _____)			
(11) EXECUTED DOCUMENTS <input type="checkbox"/> Resolutions <input checked="" type="checkbox"/> Contracts <input type="checkbox"/> Ordinances <input type="checkbox"/> N/A		(12) BUDGET ADJUSTMENT REQUIRED? BAR ID Number: N/A <input type="checkbox"/> 4/5th's Vote Required <input checked="" type="checkbox"/> N/A	
(13) OUTLINE AGREEMENT REQUISITION NUMBER (OAR) N/A		(14) W-9 <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes	
(15) LOCATION MAP No	(16) BUSINESS IMPACT STATEMENT? No	(17) AGENDA ITEM HISTORY <input type="checkbox"/> N/A Date 6/26/07; B-37	
(18) ADMINISTRATIVE OFFICE REVIEW <i>Nikki J. Schmidt</i>			
(19) SUPERVISOR DISTRICT(S) All Districts -			

Reference: 12JUN19-C-2

County of San Luis Obispo



TO: Board of Supervisors

FROM: Public Works
John Diodati, Department Administrator

VIA: Dave Flynn, Deputy Director of Public Works

DATE: 6/19/2012

SUBJECT: Submittal of a contract authorizing the San Luis Obispo Regional Transit Authority to provide management, administrative, financial and transit vehicle services for the County.

RECOMMENDATION

It is recommended that your Honorable Board approve the attached contract authorizing the San Luis Obispo Regional Transit Authority (SLORTA) to provide management, administrative, financial and transit vehicle services for the County of San Luis Obispo.

DISCUSSION

In 2004, SLORTA and the County entered into an agreement requiring SLORTA to administer all County provided transit services. Since that time, SLORTA has provided transit management and administration including service design, grant writing, procurement, marketing, and financial reporting.

In 2007, this agreement was amended to allow for the transfer of all County-owned transit vehicles, including the responsibility for operating, maintaining, and replacing those vehicles.

The agreement before your Board today is an improvement of the previous agreements. Although the same service level is being provided, the County and SLORTA have discovered improved budget development procedures that can provide a cost savings to each party. Specifically, SLORTA will become the direct recipient of Transportation Development Act (TDA) funds, which will save about \$60,000 per year in administrative costs.

Additionally, since the revised contract in 2007, the Public Works Department has become a ticket sales location, and the agreement was amended to reflect cost recovery and issues associated with these ticket sales.

OTHER AGENCY INVOLVEMENT/IMPACT

The SLORTA Board approved the contract on May 2, 2012. County Counsel assisted in the amendments made to the contract.

FINANCIAL CONSIDERATIONS

County transit services are funded by an allocation of State Transportation Development Act Funds. These funds are used by the County for both transit and road maintenance purposes. The County pays RTA for the actual cost of providing county transit services and the total budget for next fiscal year is approximately \$885,000.

The purpose of this contract amendment is to eliminate duplicative administrative and fiscal responsibilities that should result in an average annual savings of about \$60,000. This will free up this funding for other transit/road maintenance activities.

RESULTS

This Contract is recommended with the goal of providing a high level and efficient level of regional transportation service in the County, which makes for a more well-governed and livable community.

Reference: 12JUN19-C-2

File: CF 840.75.02

L:\MANAGMNT\JUN12\BOS\RTA Contract brd ltr.doc.JD:mac

ATTACHMENTS

1. Contract for Management, Administrative, Financial and Transit Vehicle Services between the County of San Luis Obispo and the San Luis Obispo Regional Transit Authority
2. Attachment A to Contract