

**COUNTY OF SAN LUIS OBISPO BOARD OF SUPERVISORS
AGENDA ITEM TRANSMITTAL**

(1) DEPARTMENT Public Works	(2) MEETING DATE 6/19/2012	(3) CONTACT/PHONE Nola Engelskirger Utilities Division Staff Engineer (805) 781-5252	
(4) SUBJECT Submittal of resolutions authorizing the Director of Public Works to apply for loans and grants from the United States Department of Agriculture for eligible projects.			
(5) RECOMMENDED ACTION It is our recommendation that your Honorable Board: <ol style="list-style-type: none"> 1. Acting as the Board of Supervisors of the County of San Luis Obispo approve the attached resolution and instruct the Chairperson to sign; and 2. Acting as the Board of Supervisors of the San Luis Obispo County Flood Control and Water Conservation District approve the attached resolution and instruct the Chairperson to sign; and 3. Direct staff to seek funding opportunities through the United States Department of Agriculture for eligible projects. 			
(6) FUNDING SOURCE(S) N/A	(7) CURRENT YEAR FINANCIAL IMPACT N/A	(8) ANNUAL FINANCIAL IMPACT N/A	(9) BUDGETED? N/A
(10) AGENDA PLACEMENT <input checked="" type="checkbox"/> Consent <input type="checkbox"/> Presentation <input type="checkbox"/> Hearing (Time Est. _____) <input type="checkbox"/> Board Business (Time Est. _____)			
(11) EXECUTED DOCUMENTS <input checked="" type="checkbox"/> Resolutions <input type="checkbox"/> Contracts <input type="checkbox"/> Ordinances <input type="checkbox"/> N/A		(12) BUDGET ADJUSTMENT REQUIRED? BAR ID Number: N/A <input type="checkbox"/> 4/5th's Vote Required <input checked="" type="checkbox"/> N/A	
(13) OUTLINE AGREEMENT REQUISITION NUMBER (OAR) N/A		(14) W-9 <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes	
(15) LOCATION MAP N/A	(16) BUSINESS IMPACT STATEMENT? No	(17) AGENDA ITEM HISTORY <input checked="" type="checkbox"/> N/A Date _____	
(18) ADMINISTRATIVE OFFICE REVIEW <i>Nikki J. Schmidt</i>			
(19) SUPERVISOR DISTRICT(S) All Districts -			

Reference: 12JUN19-C-21

County of San Luis Obispo



TO: Board of Supervisors

FROM: Public Works
Nola Engelskirger, Utilities Division Staff Engineer

VIA: Dean Benedix, Utilities Division Manager

DATE: 6/19/2012

SUBJECT: Submittal of resolutions authorizing the Director of Public Works to apply for loans and grants from the United States Department of Agriculture for eligible projects.

RECOMMENDATION

It is our recommendation that your Honorable Board:

1. Acting as the Board of Supervisors of the County of San Luis Obispo approve the attached resolution and instruct the Chairperson to sign; and
2. Acting as the Board of Supervisors of the San Luis Obispo County Flood Control and Water Conservation District approve the attached resolution and instruct the Chairperson to sign; and
3. Direct staff to seek funding opportunities through the United States Department of Agriculture for eligible projects.

DISCUSSION

The USDA Rural Development financial programs support essential public facilities and services such as water and wastewater systems and other community facilities including storm drain systems in rural areas through their Community Facilities and Water Programs. The County and the District have submitted projects for funding opportunities under these two programs and have recently received loans and grants from these programs for the Los Osos Wastewater Project and the Santa Margarita Water System Improvements Project.

Additionally, the County and District have many budgeted and future projects that warrant investment of the limited capital funding available to undertake needed improvements. These projects are at various stages of development; from concepts listed in the individual community master plans to projects waiting funding for construction. Projects include drainage and flood control improvements, water and wastewater system improvements including water supply and reliability projects.

The following lists some of the upcoming, budgeted County and District projects that are eligible for USDA Rural Development Community Facilities or Water Programs loans and grants:

- Flood Control Zone 1/1A Waterway Management Program.
- CSA 10A Water System Improvements – New Tank and Water Line Replacement.
- CSA 16 State Water Tie-in.

The USDA Rural Development financial programs have strict timing requirements for submittal of loan and grant applications. In some instances, an application is due thirty days after a project's pre-application is approved and USDA sends written approval stating that the project is eligible to apply for the loan and/or grant. This short timing, in conjunction with the extensive amount of information and reporting required to complete an application, often does not provide for enough time to both submit a complete application to your Board for approval and meet USDA's application submittal deadlines. Therefore, authorizing the Public Works Director to apply for USDA loans and grants would enable Public Works to better meet application submittal deadlines so that County and District projects do not miss opportunities to seek and receive USDA loans and grants.

The attached resolution authorizes the Public Works Director to seek and apply for USDA loans and grants for eligible projects. It does not authorize the Public Works Director to enter into any grant or loan agreements.

OTHER AGENCY INVOLVEMENT/IMPACT

Representatives from the USDA Rural Development office have invited us to submit project applications.

County Counsel has reviewed and approved the resolution as to legal form and effect.

FINANCIAL CONSIDERATIONS

There are no significant financial impacts with the requested Board action. Staff time to complete the USDA funding program applications is included in the individual project budgets, approved through the annual budget process.

Financial impacts would occur when and if a loan or grant was awarded and an agreement was executed. Individual project loan or grant agreements would have project specific financial considerations and would be brought back to your Board for review and approval.

RESULTS

Approval of the resolution will authorize the Director of Public Works to apply for loans and grants from the United States Department of Agriculture for eligible projects, enabling staff to seek assistance from an available revenue source in a timely manner. This allows the County and District to advance needed community infrastructure for the enhancement of the health and safety and quality of life for the County's residents, and supports the County's goals of a more livable and well-governed community.

File: CF 340.10.02 FC & WCD General

Reference: 12JUN19-C-21

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ATTACHMENTS

1. Resolution Authorizing the Director of Public Works to Apply for Loans and Grants from the United States Department of Agriculture for Eligible Projects (County of San Luis Obispo)
2. Resolution Authorizing the Director of Public Works to Apply for Loans and Grants from the United States Department of Agriculture for Eligible Projects (San Luis Obispo County Flood Control and Water Conservation District)